

FAREHAM

BOROUGH COUNCIL

COUNCIL MEETING SUMMONS

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on **THURSDAY, 26 APRIL 2018**, commencing at **6.00 pm**.

The Mayor: Councillor Geoff Fazackarley

The Deputy Mayor: Councillor Susan Bayford

Councillor Keith Barton	Councillor Jim Forrest
Councillor Brian Bayford	Councillor Tiffany Harper
Councillor Susan Bell	Councillor Carolyn Heneghan
Councillor Fred Birkett	Councillor Connie Hockley
Councillor Maryam Brady	Councillor Leslie Keeble
Councillor Pamela Bryant	Councillor Arthur Mandry
Councillor Jonathan Butts	Councillor Kay Mandry
Councillor Trevor Cartwright, MBE	Councillor Simon Martin
Councillor Louise Clubley	Councillor Sarah Pankhurst
Councillor Shaun Cunningham	Councillor Roger Price, JP
Councillor Peter Davies	Councillor Dennis Steadman
Councillor Tina Ellis	Councillor Katrina Trott
Councillor Jack Englefield	Councillor Nick Walker
Councillor Keith Evans	Councillor Seán Woodward
Councillor Michael Ford, JP	



1. Prayers

The meeting will commence with a short service of prayers.

2. Apologies for Absence

3. Minutes (Pages 5 - 22)

To confirm as a correct record the minutes of the Council Meeting held on 23 February 2018.

4. Mayor's Announcements

5. Executive Leader's Announcements

6. Executive Members' Announcements

7. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

8. Presentation of Petitions

To receive any petitions presented by a member of the Council.

Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.

9. Deputations

To receive any deputations of which notice has been given.

10. Reports of the Executive

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended.

(1) Minutes of meeting Tuesday, 20 February 2018 of Executive (Pages 23 - 24)

(2) Minutes of meeting Monday, 5 March 2018 of Executive (Pages 25 - 30)

(3) Minutes of meeting Monday, 9 April 2018 of Executive (Pages 31 - 34)

(4) Schedule of Individual Executive Member and Officer Delegated Decisions (Pages 35 - 36)

11. Report of the Scrutiny Board

To receive, consider and answer questions on reports and recommendations of the meeting of the Scrutiny Board.

- (1) Minutes of meeting Thursday, 22 March 2018 of Scrutiny Board (Pages 37 - 42)

12. Reports of Other Committees

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

- (1) Minutes of meeting Wednesday, 21 February 2018 of Planning Committee (Pages 43 - 62)
- (2) Minutes of meeting Wednesday, 21 March 2018 of Planning Committee (Pages 63 - 82)
- (3) Minutes of meeting Tuesday, 27 March 2018 of Licensing and Regulatory Affairs Committee (Pages 83 - 86)
- (4) Minutes of meeting Monday, 12 March 2018 of Audit and Governance Committee (Pages 87 - 92)

13. Questions under Standing Order 17.2

To answer questions pursuant to Standing Order 17.2 for this meeting.

14. Motions under Standing Order 15

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 15 but received after print and dispatch of the agenda.

15. Appointments to Committees

To make any changes in appointments to the seats on committees in accordance with the wishes of political groups. Such appointments will take effect from 27 April 2018.

16. Committee Work Programmes 2018/19 (Pages 93 - 106)

A report by the Head of Democratic Services.



P GRIMWOOD
Chief Executive Officer
www.fareham.gov.uk
18 April 2018

For further information please contact:
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FAREHAM

BOROUGH COUNCIL

Minutes of the Council

Date: Friday, 23 February 2018

Venue: Council Chamber - Civic Offices

PRESENT:

G Fazackarley
(Mayor)

Mrs S M Bayford
(Deputy Mayor)

Councillors: K A Barton, B Bayford, Miss S M Bell, F Birkett, Mrs M Brady, Mrs P M Bryant, J E Butts, T M Cartwright, MBE, Mrs L E Clubley, S Cunningham, P J Davies, Mrs T L Ellis, J M Englefield, K D Evans, M J Ford, JP, J S Forrest, Miss T G Harper, Mrs C Heneghan, Mrs C L A Hockley, L Keeble, A Mandry, S D Martin, Ms S Pankhurst, R H Price, JP, D L Steadman, Mrs K K Trott and N J Walker



1. PRAYERS

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mrs K Mandry and Councillor S D T Woodward.

3. MINUTES

RESOLVED that the Mayor be authorised to sign as a correct record the minutes of the Council meeting held on the 14 December 2017.

4. MAYOR'S ANNOUNCEMENTS

The Mayor announced that his two final Tea Parties will be held on the following dates: Thursday 1 March when Phil Blair will be giving a talk on the history of Southdown Buses, and on Thursday 5 April when Canine Partners will be giving a demonstration of their wonderful trained assistance dogs.

The Mayor announced that he has Charity events taking place at Ferneham Hall in March.

The first event will be the 70's band "Showaddywaddy" on Friday 2 March where they will be performing all their hits. Tickets for this event are £22

The final Charity event, which will be held on Friday 24 March, is his Charity Ball where the theme will be musical movies. Individual tickets for this ball are £45 each with a reduction for tables of ten.

5. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Deputy Executive Leader's announcements made at this meeting.

6. EXECUTIVE MEMBERS' ANNOUNCEMENTS

Police Crime Commissioner's Precept Budget Proposal

The Executive Member for Health and Public Protection announced that at the Police Crime Panel Meeting held on the 26th January 2018, after much discussion, the Panel agreed with the Commissioner's proposed precept on the understanding that his requested £440,000 should be spent on maintaining Police presence, rather than adding to the expenses of his office.

After the meeting, the Commissioner sent a letter to the various charities warning them that the total cash available would be reduced due to the reduction of the budget available.

The Executive Member for Health and Public Protection stated that the Police Crime Panel is waiting for the Commissioner's proposed resolution but that on Wednesday, he decided that he would distribute £1.3m for 64 Grants to various charities/organisations.

Meeting with Mark Cubbon, The Chief Executive of Queen Alexandra Hospital

The Executive Member for Health and Public Protection announced and he and the Executive Leader had met with Mark Cubbon last Tuesday to discuss his progress at QA and also the Fareham Community Hospital.

They were advised that the new Management Team was in place together with a new Chairman, and was now looking at a re-organisation. The Executive Member for Health and Public Protection and the Executive Leader were very impressed with his energy and passion, and felt very re-assured about the future of QA.

Regarding Fareham Community Hospital, a discussion took place about its under-use. The Executive Member for Health and Public Protection and the Executive Leader felt that there should be a full Phlebotomy service re-introduced, and a kidney dialysis and minor accident facility provided. Mark was very sympathetic to this and felt that this would be very helpful in reducing the pressure on QA. He said that he would need to deal with the Commissioners with reference to these services, but would follow it up and keep us informed.

After the meeting, the Executive Member for Health and Public Protection and the Executive Leader were shown the accident and emergency area, which was extremely busy. They met the duty consultant and were very impressed with both him and the staff, who were obviously very busy but their dedication and enthusiasm for the job was very evident. They also outlined changes they wish to make to enlarge the accident and emergency areas to improve the service and waiting times.

7. DECLARATIONS OF INTEREST

The Mayor confirmed that the Monitoring Officer had granted a dispensation to all Members to enable discussion and a decision to be taken at item 15 – Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19 and also for item 16 – Members' Allowances.

Councillor R H Price, JP declared a Disclosable Pecuniary interest item 15 – Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19 as he leases an allotment in Portchester. He confirmed that he would leave the chamber and not take part in any debate on allotments.

Councillor J M Englefield declared a Disclosable Pecuniary interest item 15 – Finance Strategy, Capital Programme, Revenue Budget and Council Tax

2018/19 as he leases an allotment in Locks Heath. He confirmed that he would leave the chamber and not take part in any debate on allotments.

8. PRESENTATION OF PETITIONS

There were no petitions presented at this meeting.

- (1) Update of Petition - Stop the Building of 1500 new homes in Warsash, Locks Heath, Park Gate and Titchfield Common

An update was given in respect of a Petition which had been received at the Council meeting on 14 December 2017. Members were reminded that Councillor S D T Woodward had presented a paper petition at that Council meeting opposing the building of 1,500 new homes in Warsash, Locks Heath, Park Gate and Titchfield and were told that the Executive Leader had given a verbal update on the status of this petition at the January Executive when he confirmed that the petition signatures had been verified alongside the online petition which had been running on the Council's website for the same request and that the combined number of signatures was 2,390.

This number is significantly high and would ordinarily trigger a debate at Council. However, in this particular instance, as the petition was raised in response to the consultation on the Draft Local Plan, it is not yet appropriate to debate the matter at this Council meeting so as to avoid any pre-determination issues where Councillors might publicly voice their opinions on how they will vote on site allocations for housing prior to the Local Plan being formally presented to Council for adoption; or prior to any planning applications on those specific sites coming forward to the Planning Committee for approval.

It was confirmed that the Council will continue to ensure that the petition is given adequate exposure and any Planning Applications which do come to the Planning Committee before the Local Plan is adopted will include reference to the petition via the Officer's report which has already been the case at the last two Planning Committee meetings.

The petitioner has been advised of this variation to proceedings and will be invited to attend the Council meeting and make a deputation on the subject when the Local Plan does eventually come forward for adoption.

9. DEPUTATIONS

There were no deputations given at this meeting.

10. REPORTS OF THE EXECUTIVE

- (1) Minutes of meeting Monday, 8 January 2018 of Executive

RESOLVED that the minutes of the Executive meeting held on Monday, 8 January 2018 be received.

- (2) Minutes of meeting Monday, 5 February 2018 of Executive

RESOLVED that:

- (a) the minutes of the Executive meeting held on Monday, 5 February 2018 were received;
 - (b) the recommendations contained in minute 10(1) will be considered under item 15(2);
 - (c) the recommendations contained in minute 10(2) will be considered under item 15(4);
 - (d) the recommendations contained in minute 10(3) will be considered under item 15(5);
 - (e) the recommendations contained in minute 10(4) will be considered under item 16.
- (3) Schedule of Individual Executive Member and Officer Delegated Decisions

RESOLVED that the Schedule of Individual Member and Officer Delegated Decisions be received.

- (4) Minutes of the meeting Monday, 20 February 2018 of Executive

The Minutes of the meeting of the Executive held on Monday, 20 February 2018 were tabled at this meeting.

RESOLVED that the minutes of the Executive meeting held on Monday, 20 February 2018 be received.

11. REPORT OF THE SCRUTINY BOARD

- (1) Minutes of meeting Thursday, 11 January 2018 of Scrutiny Board

RESOLVED that the minutes of the Scrutiny Board held on Thursday, 11 January 2018 be received.

12. REPORTS OF OTHER COMMITTEES

- (1) Minutes of meeting Wednesday, 13 December 2017 of Planning Committee

RESOLVED that the minutes of the Planning Committee held on Wednesday, 13 December 2017 be received.

- (2) Minutes of meeting Wednesday, 24 January 2018 of Planning Committee

RESOLVED that:

- (a) the minutes of the Planning Committee held on Wednesday, 24 January 2018 be received; and
- (b) the recommendations contained in minute 6 – Spending Plans 2018/19 be accepted and accordingly that the Council:

- (i) agrees the revised budget for 2017/18, and the base budget for 2018/19; and
 - (ii) notes the fees and charges for 2018/19.
- (3) Minutes of meeting Tuesday, 23 January 2018 of Licensing and Regulatory Affairs Committee

RESOLVED that:

- (a) the minutes of the Licensing and Regulatory Affairs Committee held on Tuesday, 23 January 2018 be received;
- (b) the recommendations contained in Minute 7 – Spending Plans 2018/19 be accepted and accordingly that the Council:
 - (i) agrees the revised budget for 2017/18; and
 - (ii) agrees the base budgets for 2018/19;
- (c) the recommendations contained in Minute 8 – Fees and Charges 2018/19 be accepted and accordingly, that the Council agrees the Fees and Charges 2018/19.

13. QUESTIONS UNDER STANDING ORDER 17.2

There were no questions raised at this meeting.

14. MOTIONS UNDER STANDING ORDER 15

- (1) Notice of Motion dated 28 January 2018 received from Councillor S D Martin

A Notice of Motion was received from Councillor S D Martin:

“I propose that the Council reviews its use of “single use plastics” and develops a strategy to phase out their use within the Council’s offices and buildings as quickly as it is reasonably practicable to do so.

If agreed, I propose that the Council requests that the Streetscene Policy Development and Review Panel leads a review and researches the following additional actions:

- Commence a programme to end all sales of SUP bottles in Council buildings and the use of plastic drinking straws by the end of 2018;
- Plan the replacement of drinks machines that meet the Council’s strategy as they come to the end of their current contracts, providing water stations for staff as required;
- Develop an education programme within the borough to encourage businesses, restaurants and bars to phase-out SUP glasses, bottles, cutlery and straws and encourage reusable or deposit scheme cups; and

- Develop an education policy to encourage, promote and assist its employees and councillors to move towards finding alternatives to “single use plastics”;
- Roll out this Education programme to the residents of Fareham;
- Develop an Officers working group to develop the strategy and provide regular reports on progress to the Street Scene Panel.”

This Motion was seconded by Councillor F Birkett.

An amendment to this Motion was proposed by Councillor J Forrest to add the words “Give consideration in the 2019-2020 Budget to making capital available to install drinking fountains/refilling stations in parks and recreation areas to encourage use of re-usable water bottles.”

Having duly been seconded by Councillor Mrs M Brady, and following a debate, this Amendment to the Motion was lost with 5 voting for, 19 voting against and 3 abstentions.

Following a debate on the Motion, it was carried unanimously.

15. FINANCE STRATEGY, CAPITAL PROGRAMME, REVENUE BUDGET AND COUNCIL TAX 2018/19

(1) Suspension of Standing Order 19.4 and 19.5

Having duly been proposed and seconded, it was RESOLVED that:

- (a) the provisions of Standing Order 19.4 be suspended to allow the Deputy Executive Leader of the Council to speak on the matters referred to in items (2) and (3) for longer than five minutes and the Spokesman for the opposition group to speak for not more than ten minutes;
 - (b) the provisions of Standing Order 19.5 be suspended to allow the Deputy Executive Leader to speak on the matters referred to in items (2) and (3) more than once in order to respond to points raised in debate; and
- (2) Report to the Executive - 05 February 2018

It was proposed by Councillor T M Cartwright and seconded by Councillor K D Evans that the Council accepts the recommendations of the Executive and approves:

- (a) the capital programme and financing of £55,081,000;
- (b) an overall revised revenue budget for 2017/18 of £8,616,700;
- (c) a revenue budget for 2018/19 of £8,440,500;
- (d) the surplus in the spending reserve remains in the reserve to cover the anticipated future funding shortfalls as set out in paragraphs 18-21 of the Executive report of the 05 February 2018; and

- (e) a council tax for Fareham Borough Council for 2018/19 of £155.22 per band D property, which represents a £5.00 increase when compared to the current year and is within referendum limits.

In presenting the budget, the Deputy Executive Leader reviewed the Council's performance, success stories, notable achievements from the year and outlined the agreed priorities.

The Deputy Executive Leader stated that, despite the challenging conditions, there have been many success stories over the past year. These include the adoption of a new Corporate Strategy that sets out the Council's six key priorities up to 2023 which help make Fareham an even better place to live and work.

Turning to the most notable achievements of the last 12 months, the Deputy Executive Leader stated that in July 2017, the Executive had agreed a Vision for the future of Fareham Town Centre. This very important document shapes the way the town will develop over the coming years, and includes plans for new homes, new shops, a new hotel, and improved cultural and parking facilities.

The Council also consulted on a draft Local Plan and received a very high response from residents. The plan will make sure the Council continues to have a strategic approach to planning based on the latest housing needs data for Fareham right up to 2036.

The Deputy Executive Leader stated that it had been announced in January 2017 that Welborne would receive £225,000 from the Government and in December 2017, a further £275,000 was announced - money which will fund dedicated staff and technical assessments vital to the successful delivery of Welborne.

The Council successfully bid for a £10m grant from the Ministry of Housing, Communities and Local Government's Housing Infrastructure Fund. This secures the finance needed to upgrade J10 of the M27 to an 'all-moves' junction.

Hampshire County Council have also bid for £123m from the Department for Communities and Local Government's Housing Infrastructure Fund for a range of infrastructure such as roads and schools that could be brought forward early at Welborne.

The Deputy Executive Leader stated that, after the success of Fareham Innovation Centre, a new extension has been built which will be ready to open in a few weeks' time. The £7m extension which is part funded by a two million pound LEP grant, will provide 3,400 square meters of new floor space, thirty-three new offices, five new workshops and spacious new conference facilities for new businesses, especially those in the engineering, aerospace, aviation and marine industries.

The Deputy Executive Leader advised the meeting that with the continued investment in airport infrastructure, such as permanent fueling facilities,

improved parking, improved visitor and corporate facilities, and ongoing work to promote the site, flight movements are now 50% more than when the Council took over the airport in 2015.

A funding arrangement of £7m for infrastructure works had been agreed with the LEP, allowing future business rates growth to fund the works in the long term. This will provide more serviced plots for development, and work should start in the next year.

The Executive have agreed to the National Grid IFA2 project proceeding to the next stage, having considered technical evidence, which gave assurance that the scheme won't compromise the Council's vision for Daedalus and the detailed design of the interconnector was also approved, together with the plans for a very extensive area of open space for communities to enjoy.

The Deputy Executive Leader also stated that the IFA2 Employment and Skills Plan had been approved, which sets out impressive targets for providing jobs, placements and apprenticeships for local people during construction.

Also in the last year, the Council has received a 14th consecutive winning entry in the South and South East in Bloom Awards 2017, receiving a Gold Award and declared Small City Category Winner. Fareham in Bloom also received 'The County Award' for Hampshire for the highest marked entry in the county.

Fareham's parks and gardens had also won top awards during the year. These included gold awards for the Sensory Garden, Westbury Manor Garden and the Civic Gardens.

The Deputy Executive Leader stated that the completion of the £1m Hill Head Seawall project will reduce the risk of flooding, protect beach huts, cliffs and keep the promenade open all year round.

In respect of Westbury Manor, an investment of £448,000 from Fareham Borough Council and £217,000 from Hampshire Cultural Trust has seen Westbury Manor turned into a vibrant cultural stop. Exhibitions have been modernised, the ground floor remodeled and creative studios set up on the second floor. The area at front of the building has also been made more welcoming too.

The Deputy Executive Leader stated that Southampton and Fareham Legal Services Partnership had been named Project Team of the Year at the Local Government Legal Awards 2017. This award recognized the outstanding achievement in legal work relating to delivery of a major project or procurement, and for Fareham Borough Council, that was the Welborne and Daedalus projects.

The Council had also received a Gold award from the RSPCA for its excellent Stray Dog Service.

The Council's 'design a play area consultation game' saw an increase in responses from residents in play area consultations and the annual attendance at CAT Meetings has also increased by nearly 400 people during the year, with 1,485 attending CAT meetings during in 2017.

The Deputy Executive Leader stated that the £5.2m Sylvan Court sheltered housing scheme had been completed in Sarisbury Green last summer. This consists of 25 one-bedroom and 11 two-bedroom flats with an approved £720,000 Homes and Communities Agency grant to help fund the scheme.

The Deputy Executive Leader told the meeting that Fareham is one of 30 local authorities selected by the Government to deliver a share of starter homes and these will be built exclusively for first-time buyers aged 23-40 and available for at least 20% below market value.

Her Royal Highness The Princess Royal had visited Daedalus on Thursday 13 July, as the site marked 100 years of flying, and in September, more than 2,500 people had attended the Daedalus 100 celebrations at Solent Airport which included static aircraft displays, children's activities, fun fair and stalls.

The Deputy Executive Leader stated that a new air link between Solent Airport and Alderney is being progressed.

The Deputy Executive Leader advised that also during the past year, the Council had run a range of fun activities for young people and families. Access all Areas was attended by over 1600 youngsters and Thumbs Up Thursday was attended by over 600 children and young people.

Young people and youth clubs in Fareham had continued to receive support thanks to £24,405 from Fareham Borough Council's Youth Activities Fund, for various schemes such as Y-Services, Crofton Youth Project and Oasis Youth Project.

The Deputy Executive Leader stated that, even though the Council has achieved a great deal already, further savings need to be made.

He stated that there will be further government funding cuts in 2018-19 of over £750,000, due to funding reductions and changes to the New Homes Bonus calculations announced in the 2016 autumn statement. With further funding cuts expected during this Government's term, there remains a challenge to realise savings whilst meeting increasing customer expectations. The Deputy Executive Leader stated that the Council must also plan for other budget pressures that could see spending increase which the Council has little or no control over.

The Deputy Executive Leader stated that by far the biggest challenge is the continuing reduction in financial support from central Government with funding having changed since this Council first set its council tax at £140.22 back in 2009. He explained that in 2009, funding from central Government and council tax payers was almost in equal proportion. For the forthcoming financial year council tax payers will be providing nearly 80% of the funding required to run our services.

Government support for Fareham ended during 2017-18 and from 2018-19 the Council will be solely reliant on income from customers, business rates and council tax payers to fund our services.

The Deputy Executive Leader stated that in order to reduce the impact of the funding reductions, the Council has had to undertake an efficiency programme.

He outlined how the Council has continued to invest in commercial properties and, since 2013, the Council has invested around £26m in property, much of which is in the Borough. These properties bring in much needed rental income.

The Deputy Executive Leader explained that the Vanguard method of working has helped the Council provide better services to customers and these changes have also resulted in savings of nearly £1m.

He stated that the Civic Offices now has almost three and a half floors dedicated to external organisations. This not only brings in vital income but also enables better partnership working with these organisations.

Turning to the Council's capital programme, the Deputy Executive Leader stated that the General Fund capital programme for the next 5 years is a very generous £55m and is focussed on delivering schemes in line with our Council Priorities. This is a fully funded programme, paid partly from resources that the Council has accumulated, and also with a large proportion attracted from external sources, thereby protecting the Council tax payers.

The Deputy Executive Leader then turned to the revenue budget for Council housing. Expenditure in 2018-19 is estimated to be £12.4m, with over 90% of income being from rents. The average weekly rent in Fareham will be £89.56 in 2018-19.

As part of the Housing Revenue Account the next 5 years will see a £20m investment in Council properties including improvements, acquisitions and a new build programme.

The Deputy Executive Leader stated that he was pleased to be able to present this budget to the meeting, which for 2018-19 will amount to £8.4m and is almost £200,000 less than the base budget for the current year. With funding from business rates of just over £1.8m the sum of £6,613,195 must be raised from Fareham's Council taxpayers.

Fareham's Council Tax base for 2018-19 is 42,605 band D properties which shows an increase of 234 since the last year. Dividing the amount to be raised from our taxpayers by the tax base gives a Council Tax for band D properties of £155.22.

The Deputy Executive Leader stated that with figures now in from other preceptors, the total for a Band D property in Fareham will be £1,599.38, which is an £86.76 increase over the 2017/18 figure.

The Deputy Executive Leader stated that he had outlined a budget that delivers all services at a cost equivalent to a level seen a decade ago and has proposed a capital programme for the next 5 years, valued at £55m and furthermore was able to confirm that although the Council has seen further

funding reductions of £600,000, including a loss of the New Homes Bonus, a balanced budget has been set.

The Deputy Executive Leader stated that, in line with Central Government policy, the Council has increased Council Tax for only the third time since 2009, which considering the reductions to our funding it is a remarkable achievement. To have kept council tax so low, and even with a £5 increase, to still have one of the lowest council tax band D charges in the country is impressive.

The Deputy Executive Leader reminded Members that Fareham has most properties in band C and here the Council Tax for two adults will be £137.97 or just £2.65 per week which equates to a rise of just a penny per day and he concluded by asking Members to approve the recommendations set out under Item 15(2) in the Agenda.

During the debate, a number of Councillors asked that their thanks be placed on record to Officers who work hard to provide services to the residents of Fareham.

Following a debate on the item and on the recommendations being put to the meeting, it was declared CARRIED with 28 voting in favour and 1 against.

(Councillors K Barton, B Bayford, Mrs S M Bayford, Miss S M Bell, F Birkett, Mrs M Brady, Mrs P M Bryant, J Butts, T M Cartwright, Mrs L Clubley, S Cunningham, P J Davies, Mrs T Ellis, K D Evans, G Fazackarley, M J Ford, JP, J Forrest, Miss T Harper, Mrs C L A Hockley, Mrs C Heneghan, L Keeble, A Mandry, S D Martin, Ms S Pankhurst, R H Price, JP, D L Steadman, Mrs K K Trott and N J Walker voting in favour and Councillor J M Englefield voting against).

RESOLVED that the recommendations of the Executive be accepted and accordingly the Council approves:

- (a) the capital programme and financing of £55,081,000;
 - (b) an overall revised revenue budget for 2017/18 of £8,616,700;
 - (c) a revenue budget for 2018/19 of £8,440,500;
 - (d) the surplus in the spending reserve remains in the reserve to cover the anticipated future funding shortfalls as set out in paragraphs 18-21 of the Executive report of the 05 February 2018; and
 - (e) a council tax for Fareham Borough Council for 2018/19 of £155.22 per band D property, which represents a £5.00 increase when compared to the current year and is within referendum limits.
- (3) Council Tax for 2018/19 for Fareham Borough Council, Hampshire County Council, Hampshire Police and Crime Commissioner and Hampshire Fire and Rescue Service.

The Council considered information tabled at the meeting: a schedule showing the formal calculations for setting the Council Tax and a graphical breakdown of council tax rates, as attached to these Minutes.

On the recommendations being put to the meeting, it was declared CARRIED with 28 voting in favour and 1 voting against.

(Councillors K Barton, B Bayford, Mrs S M Bayford, Miss S M Bell, F Birkett, Mrs M Brady, Mrs P M Bryant, J Butts, T M Cartwright, Mrs L Clubley, S Cunningham, P J Davies, Mrs T Ellis, K D Evans, G Fazackarley, M J Ford, JP, J Forrest, Miss T Harper, Mrs C L A Hockley, Mrs C Heneghan, L Keeble, A Mandry, S D Martin, Ms S Pankhurst, R H Price, JP, D L Steadman, Mrs K Trott and N J Walker voting in favour and Councillor J M Englefield voting against).

RESOLVED that the Council:

- (1) notes that on 23 February 2018 the Council calculated the Council Tax Base 2018/19 for the whole Council area as 42,605.3 [Item T in the formula in Section 31B(1) of the Local Government Finance Act 1992, as amended (the "Act")];
- (2) notes the calculation that the Council Tax requirement for the Council's own purposes for 2018/19 is £6,613,195;
- (3) notes that the following amounts be calculated by the Council for the year 2017/18 in accordance with Sections 31 to 36 of the Act:-
 - (a) £47,905,400 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
 - (b) £41,292,205 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
 - (c) £6,613,195 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
 - (d) £155.22 being the amount at 3(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year.
 - (e) £0.00 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act.
 - (f) £155.22 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its

Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.

- (4) notes that the County Council, the Police and Crime Commissioner along with Hampshire Fire and Rescue Service have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below;
- (5) notes that the Council, in accordance with Sections 30 and 38 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2018/19 for each part of its area and for each of the categories of dwellings.

Valuation Bands							
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Fareham Borough Council							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
103.48	120.73	137.97	155.22	189.71	224.21	258.70	310.44

Hampshire County Council							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
742.57	866.34	990.10	1,113.86	1,361.38	1,608.91	1,856.43	2,227.72

Hampshire County Council – Adult Social Care							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
58.07	67.74	77.42	87.10	106.46	125.81	145.17	174.20

Police and Crime Commissioner for Hampshire							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
118.31	138.02	157.74	177.46	216.90	256.33	295.77	354.92

Hampshire Fire and Rescue Authority							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
43.83	51.13	58.44	65.74	80.35	94.96	109.57	131.48

Aggregate of Council Tax Requirements							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
1,066.26	1,243.96	1,421.67	1,599.38	1,954.80	2,310.22	2,665.64	3,198.76

- (6) notes that in accordance with the set of principles set by the Ministry of Housing, Communities and Local Government for the year, it is determined that the relevant basic amount of council tax for 2018/19 is not excessive.
- (4) Housing Revenue Account Budget and Capital Plans 2018/19

On the recommendations being put to the meeting, it was declared CARRIED with 22 voting in favour, 6 voting against and 1 abstention.

(Councillors K Barton, B Bayford, Mrs S M Bayford, Miss S M Bell, F Birkett, Mrs M Brady, Mrs P M Bryant, J Butts, T M Cartwright, Mrs L Clubley, Mrs T Ellis, K D Evans, G Fazackarley, M Ford, Miss T Harper, C L A Hockley, L Keeble, A Mandry, S Martin, Ms S Pankhurst, D L Steadman and N J Walker voting in favour, Councillors S Cunningham, J Englefield, J Forrest, Mrs C Heneghan, R H Price, JP and Mrs K Trott voting against and Councillor P Davies abstaining).

RESOLVED that the recommendations of the Executive at its meeting on the 5 February 2018, contained in Minute 10(2): Housing Revenue Account Spending Plans, including the Capital Programme for 2018/19 to accepted and, accordingly the Council approves that:

- (a) rents be approved for Council Dwellings as set out in paragraph 13 with effect from 2 April 2018;
 - (b) rents for Council garages be increased by 4.3% with effect from 2 April 2018;
 - (c) the revised budget for 2017/18 be approved;
 - (d) the base budget for 2018/19 be approved;
 - (e) the capital programme and financing for 2017/18 to 2021/22 be approved; and
 - (f) the annual Housing Revenue Account Budget and Capital Plans for 2018/19 be approved.
- (5) Treasury Management Strategy and Prudential Indicators 2018/19

RESOLVED that the recommendations of the Executive at its meeting of the 5 February 2018, contained in Minute 10(2): Treasury Management Strategy and Prudential Indicators 2018/19 be approved.

16. MEMBERS' ALLOWANCES SCHEME

On the recommendations being put to the meeting and duly seconded by Councillor K D Evans, an amendment was proposed by Councillor J Forrest that recommendations (d) and (e) be amended to read:

(d) subject to (a) to (c), agrees the recommendations of the Independent Remuneration Panel as set out in paragraphs 8-11 and 13-15 of this report and asks the Independent Remuneration Panel to seek the views of the Leader of the Minority Group on the recommendations made in paragraph 12.

(e) approves the revised Members' Allowances Scheme Handbook with effect from 1 April 2018, as set out at Appendix C to this report but incorporating any revision the Panel may make to the recommendation in paragraph 12 having heard the views of the Minority Group Leader.

With the amendment having duly been seconded by Councillor S Cunningham and debated, the amendment was LOST with 4 voting in favour, 19 voting against and 1 abstention.

A further amendment was proposed by Councillor J Englefield that no increase to Members' Allowances be made. Having been duly seconded by Councillor Mrs C Heneghan, a recorded vote was requested by Councillor J Englefield. The amendment was LOST with 4 voting in favour and 25 voting against.

(Councillors P Davies, J Englefield, Mrs C Heneghan and Mrs K Trott voting for, and Councillors K A Barton, B Bayford, Mrs S Bayford, Miss S Bell, F W Birkett, Mrs M Brady, Mrs P M Bryant, J E Butts, T Cartwright, Mrs L Clubley, S Cunningham, Mrs T Ellis, K D Evans, G Fazackarley, M Ford, J Forrest, Miss T Harper, Mrs C L A Hockley, L Keeble, A Mandry, S Martin, Ms S Pankhurst, R H Price, JP, D L Steadman and N Walker voting against)

On the recommendations (a) to (e) as set out in the report, it was declared CARRIED with 21 voting in favour, 4 voting against and 1 abstention.

RESOLVED that the recommendations of the Executive at its meeting on 05 February 2018 contained in minute 10(4): Members Allowances Scheme be accepted and, accordingly the Council agrees:-

- i. that it is satisfied of the good and valid reasons for the differences in some areas of comparison between Fareham's Members' Allowances Scheme and other Hampshire districts;
- ii. to index increases in all of its Allowances and expenses, including that of the Designated Independent Person, to that applicable to the Council's staff;
- iii. to include Special Responsibility Allowances for the Mayor and Deputy Mayor of 80 and 15 points respectively;
- iv. that the allowance paid to the Designated Independent Person is increased annually at the same rate as staff increases and notes that this will continue to be paid monthly due to automated administration;
- v. that for the Special Responsibility Allowance paid to the Leader of the Minority Group, the wording of note 3 of the Scheme be removed and that the Allowances for 1-9 Group Members be paid at 60 points and for 10 and above Group Members be paid at 120 points;
- vi. that Subsistence Allowances set out in the Scheme be aligned to those rates paid to Council staff;
- vii. that a supplement of 5p per mile per person be paid to Members who carry other Members as passengers in their vehicle; and
- viii. that the Living wage rate is paid for Carers' as an alternative to the statutory minimum wage.

Accordingly, the revised Members' Allowances Scheme Handbook will be published from 1 April 2018.

17. APPOINTMENTS TO COMMITTEES

There were no changes to the appointments to Committees made at this meeting.

(The meeting started at 5.00 pm
and ended at 7.51 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Tuesday, 20 February 2018

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Health and Public Protection (Deputy
Executive Leader)
Mrs K Mandry, Housing
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
Miss T G Harper, Streetscene

Also in attendance:

Mrs S M Bayford, Chairman of Scrutiny Board
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee
M J Ford, JP, Chairman of Health & Public Protection Policy Development and
Review Panel
Mrs C L A Hockley, Chairman of Leisure and Community Policy, Development and
Review Panel
R H Price, JP, for item 8(1)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the minutes of the Executive meeting held on 05 February 2018 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

There were no deputations made at this meeting.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

There were no references from other Committees submitted at this meeting.

8. PLANNING AND DEVELOPMENT

(1) Community Infrastructure Levy Review - Amended Regulation 123 List

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

RESOLVED that the Executive approves the amended Regulation 123 List for publication, as appended to the report, with effect from 01 March 2018.

(The meeting started at 5.00 pm
and ended at 5.36 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 5 March 2018

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Health and Public Protection (Deputy
Executive Leader)
Miss S M Bell, Leisure and Community
Miss T G Harper, Streetscene

Also in attendance:

Mrs S M Bayford, Chairman of Scrutiny Board
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee
M J Ford, JP, Chairman of Health & Public Protection Policy Development and
Review Panel



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor K D Evans and Councillor Mrs K Mandry.

2. MINUTES

RESOLVED that the minutes of the Executive meeting held on 20 February 2018 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

Air Quality Funding

The Executive Leader announced that Fareham Borough Council has received £500,000 in Government funding to help improve the Borough's air quality. The grant will go towards the Council's work to ensure levels of nitrogen dioxide fall within legal limits.

This follows a Government report which highlighted areas across the country, including Fareham, which could have unacceptable levels of nitrogen dioxide in the future. Specifically, the report highlighted the stretch of road from the A27 near the Delme roundabout, down to the Quay Street roundabout, part of Gosport Road and along the A27 to the Station roundabout. A major factor is around 30,000 vehicles travelling in and out of the Gosport peninsula every day.

The extra funding will support the work of the Council's new air quality working group. This group includes councillors, experts, and representatives from local partners. The funding award has been made by the Joint Air Quality Unit (JAQU), part of Department of Environment, Food and Rural Affairs (DEFRA).

Fareham Innovation Centre

The Executive Leader was joined by Councillors Cartwright, Ford, Forrest, Mandry and Heneghan earlier in the afternoon at the Fareham Innovation Centre at Daedalus for a key handover ceremony to mark the completion of the extension to the centre.

The £7million extension will provide 3,400 square metres of new floor space, 33 new offices, five new workshops and spacious new conference facilities. This will add to the top of the range facilities and support already provided at the Innovation Centre for new businesses and it is anticipated that around 300 highly skilled new job opportunities will be created.

National Planning Policy Framework

The Executive Leader referred to the Prime Minister's announcement earlier that morning regarding the major overhaul to the National Planning Policy Framework. This is on the back of the recent housing consultation carried out by the Government on 'Planning for the right homes in the right places'.

This announcement will have implications on the progression of Fareham's Draft Local Plan but there hasn't yet been time to work through these. The

background documents amount to hundreds of pages and there are still more to be published.

The Executive Leader stated that in total, six different planning related documents have been published by the Government today. This includes the draft revised National Planning Policy Framework, which is now published for consultation. Also published is the Government's response to the consultation undertaken in 2017 on the proposed Standard Methodology for formulating individual Council's housing requirements. There are nearly 200 pages of detailed information between all the different documents.

At this stage it appears the Government do not intend to change their proposed methodology for identifying housing need (as outlined last year in the consultation on 'Planning for the right homes in the right places') this is despite this Council's and other representations raising concerns. However, we still await the Government's proposed amendments to the Planning Practice Guidance which is expected to provide more detail and clarity on this point.

The Government is now consulting on its proposals; the consultation will close on 10th May and a report will come forward at the April Executive. The Government expects to publish the final NPPF in the summer.

4. DECLARATIONS OF INTEREST

Councillor Miss S M Bell declared a Non-Pecuniary Personal Interest for Item 10(1) – Citizens of Honour as she is a Council appointed Trustee of the Portchester Community Centre, where one of the nominees is also a trustee.

Councillor S D T Woodward declared a Non-Pecuniary Personal Interest for item 10(1) – Citizens of Honour as he is President of the 1350 Squadron Air Training Corps, where one of the nominees is a member.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

There were no deputations made at this meeting.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

There were no references from other Committees submitted at this meeting.

8. LEISURE AND COMMUNITY

(1) Play Area Improvement Programme

RESOLVED that the Executive approves:

- (a) the five-year play area improvement programme as detailed in Appendix A to the report; and
- (b) a budget allocation of up to £500,000 from Community Infrastructure Levy (CIL) contributions to fund the improvement programme.

(2) Award of Contract - Pantomime Entertainment and Related Services

RESOLVED that the Executive awards the contract to the Company ranked first place, as set out in the confidential Appendix A, who submitted the most economically advantageous tender for the provision of pantomime entertainment and related services.

9. PLANNING AND DEVELOPMENT

(1) Solent Recreation Mitigation Definitive Strategy

RESOLVED that the Executive approves the implementation of the Definitive Solent Recreation Mitigation Strategy and the associated charging regime from 01 April 2018.

10. POLICY AND RESOURCES

(1) Citizens of Honour Nominations

Councillor Miss S M Bell declared a Non-Pecuniary Personal Interest for this item as she is a Council appointed Trustee of the Portchester Community Centre, where one of the nominees is also a trustee.

Councillor S D T Woodward declared a Non-Pecuniary Personal Interest for this item as he is President of the 1350 Squadron Air Training Corps, where one of the nominees is a member.

RESOLVED that the Executive approves:

- (a) that candidates 4, 5 and 6 are selected from the attached nominations at confidential Appendix A, to be formally recognised as Citizens of Honour 2018;
- (b) that candidate 9 is selected from the attached nominations at confidential Appendix B as Young Citizens of the Year (12-17 year olds);
- (c) that candidate 12 is selected from the attached nominations at confidential Appendix C, as Young Citizens of the Year (4 – 11 year olds); and
- (d) that the persons listed as numbers 4, 5, 6, 9 and 12 in the confidential Appendices A, B and C of the report be selected for the annual Citizen of Honour and Young Citizen of Honour Awards 2018.

11. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

(1) Irrecoverable Debts

RESOLVED that the Executive agrees that the debts listed in Appendix A to the report be written off as irrecoverable.

(The meeting started at 6.00 pm
and ended at 6.12 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 9 April 2018

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Health and Public Protection (Deputy
Executive Leader)
Mrs K Mandry, Housing
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
Miss T G Harper, Streetscene

Also in attendance:

P J Davies, For Item 10(3)



1. APOLOGIES FOR ABSENCE

There were no apologies for absence given for this meeting.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 05 March 2018 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTSDraft Local Plan

The Executive Leader announced that further to his request to Officers that all representations made in respect of the Draft Local Plan were added to the Fareham Borough Council's website, these had now been added and were now live on the website.

The Executive Leader stated that approximately 2,500 people/organisations had made comments on the Draft Local Plan. These comments had not all been submitted electronically and therefore he passed his thanks to Officers as this had taken lot of time to collate and include on the website.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

There were no deputations made at this meeting.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

There were no references from other Committees or Panels presented at this meeting.

8. STREETSCENE

(1) Project Integra Action Plan 2018-21

RESOLVED that the Executive approves the 2018-2021 Project Integra action plan as attached at Appendix A to this report.

(2) Holly Hill Car Park Path

RESOLVED that the Executive agrees:

- (a) to construct an informal path to link the car park at Holly Hill Leisure Centre with the existing footpath that leads to the entrance of Sarisbury Infant School; and
- (b) that the estimated cost of £6,200 to construct the path is funded from the Footpath Improvement capital budget.

9. PLANNING AND DEVELOPMENT

(1) National Planning Policy Framework - Response to Government Consultation

RESOLVED that the Executive agrees:

- (a) Fareham Borough Council's overall response to recent Government consultations (Reference Papers A, B, C, D & E) as outlined in this report, along with both Appendices 1 and 2 attached to this report, which directly answer specific questions posed by the Government in Reference Papers A and E respectively, and for these to be submitted to the Government prior to 10 May 2018 for their consideration;
 - (b) that the Director for Planning and Regulation be authorised to make any necessary minor amendments in consultation with the Executive member for Planning and Development to Appendices 1 and 2, prior to their submission to the Government's consultation deadline (10 May 2018), provided these do not change their overall direction, shape or emphasis; and
 - (c) to write to local Members of Parliament (MPs) highlighting the unreasonable, unrealistic nature of the proposals and seeking their support for the Council's position and write to relevant Government Ministers (Secretary of State for Housing, Communities and Local Government and Minister of State for Housing) to convey the Council's overall opposition to the Government's current consultation proposals.
- (2) Response to Highways England Consultation: M27 Junction 4 to 11 Smart Motorway Scheme

RESOLVED that the Executive approves the response to the Highways England consultation, as detailed in the Briefing Paper to this report.

10. POLICY AND RESOURCES

(1) Gas Servicing Maintenance and Installation Contract 2018-2023

RESOLVED that the Executive approves that:

- (a) a contract is awarded to the contractor who submitted the most economically advantageous tender as detailed in Appendix A to this report.
- (b) authority be delegated to the Director of Finance and Resources, in consultation with the Director of Fareham Housing, to jointly approve an extension of the above contract by a further two years, subject to satisfactory performance of the contractor; and
- (c) the existing contract for Gas Servicing, Maintenance and Installation with TSG Building Services is extended for up to 6 months from its existing expiry date of 30th April 2018.

(2) Business Rate Discretionary Rate Relief Policy

RESOLVED that the Executive agrees to a small variation to the Business Rate Discretionary Relief Policy to allow relief to continue to be granted in the specific circumstances detailed in the report from 01 April 2018.

(3) Affordable Housing Schemes - Progress Report

At the invitation of the Executive Leader, Councillor P J Davies addressed the Executive on this item.

RESOLVED that the Executive:

- (a) notes the progress on the schemes within the report; and
- (b) agrees that the Highlands Road scheme is transferred from the General Fund enabling capital programme, to the Housing Revenue Account capital programme

At the conclusion of the meeting, the Executive Leader reminded everyone present that this was the last meeting of the Executive for this municipal year.

The Executive Leader placed on record his thanks to Officers and gave his best wishes to Members who were seeking re-election.

(The meeting started at 6.02 pm
and ended at 6.54 pm).

FAREHAM

BOROUGH COUNCIL

SCHEDULE OF EXECUTIVE MEMBER & OFFICER DELEGATED DECISIONS

The following decisions have been made by individual Executive Members since those reported at the last ordinary meeting of Council-

Leisure and Community

**1) Community Fund Application – Portchester Civic Society
(Decision 2017/18 – 2005)**

RESOLVED that the application for £406.80 from Fareham Borough Council's Community Fund submitted by the Portchester Civic Society to purchase a replacement projector be approved.

**2) Shopmobility Funding
(Decision 2017/18 – 2014)**

RESOLVED that approval is given for the Council to enter into a one-year agreement with Communities First Wessex to deliver a Shopmobility service in Fareham.

**3) Community Fund Application – Beacon Productions
(Decision 2017/18 – 2015)**

RESOLVED that the application for £3,100 from Fareham Borough Council's Community Fund submitted by Beacon productions to purchase two replacement video cameras be approved.

**4) Community Fund Application – Fareham Men's Shed
(Decision 2017/18 – 2024)**

RESOLVED that the application for £1,812 from Fareham Borough Council's Community Fund submitted by Fareham Men's Shed to purchase some metal working equipment for their organisation, be approved.

FAREHAM

BOROUGH COUNCIL

Minutes of the Scrutiny Board

(to be confirmed at the next meeting)

Date: Thursday, 22 March 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs S M Bayford (Chairman)

Councillor S D Martin (Vice-Chairman)

Councillors: F Birkett, Mrs P M Bryant, S Cunningham, M J Ford, JP,
Mrs C L A Hockley and A Mandry

Also Present: Councillor Miss T G Harper, Executive Member for Streetscene
(Item 6)



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor Ms Pankhurst.

2. MINUTES

RESOLVED that the minutes of the Scrutiny Board meeting held on 11 January 2018 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRESENTATION BY, AND QUESTIONING OF THE EXECUTIVE MEMBER FOR STREETSCENE

The Board received a presentation and asked questions of the Executive Member for Streetscene, Councillor Miss Harper, on an overview of the Streetscene portfolio and the changes that have been made to it over the past two years. (appended to these minutes).

The presentation covered the following areas:

- Services within the Portfolio
- Budgets and Resources
- Management Structure
- Transport Management
- Refuse & Recycling
- Grounds Maintenance
- Hampshire County Council Agency Agreement
- Street Cleansing
- Parks and Open Spaces
- Countryside Management

The Board noted that some of the most significant changes to the portfolio were the additional services that have been brought in the Streetscene department, which includes; Countryside Services, Outdoor Recreation and the Speed Limit Reminder signs.

RESOLVED that the Executive Member for Streetscene be thanked for her informative presentation.

7. FINAL REVIEW OF WORK PROGRAMME 2017/18 AND DRAFT WORK PROGRAMME 2018/19

The Board considered a report by the Director of Finance and Resources which gave a final review of the Board's work programme for 2017/18 and the draft work programme for 2018/19.

The Director of Finance and Resources addressed the Board to inform them of an additional item that is to be included onto the work programme for 2018/19. He informed them that on 14 December 2017 a petition entitled "Stop the building of 1500 homes in Warsash, Locks Heath, Park Gate and Titchfield Common" was presented at the Council meeting.

The petition contained 2,390 valid signatures, with the trigger for a debate at Council being 1500 signatures. The petitioner was advised however, that as the petition was raised in response to the consultation on the Draft Local Plan, it would not be appropriate to debate this matter at the next Council meeting as there are Statutory processes which we are legally bound to adhere to and which must take precedence over the petition.

The petitioner was also advised that the Council is mindful of pre-determination issues where Councillors would be put in the position of publicly voicing their opinions on how they would vote on the issue of site allocations for housing prior to the Local Plan being presented to Council for determination; or prior to the Local Plan being presented to Council for formal determination; or prior to any planning applications on those specific sites coming forward to the Planning Committee for approval.

The petitioner has now submitted a formal complaint about the way the petition has been handled by the Council.

The Petition Scheme states that "if you feel that we have not dealt with your petition properly, the petition organiser has the right to request that the Scrutiny Board reviews the steps that the Council has taken in response to your petition."

Officers will therefore bring a report on this issue to the next meeting of the Scrutiny Board, inviting a review on the handling of the petition in order that the complaint can be considered and resolved.

This item will be added to the work programme for the next meeting of the Board in May.

In addition to the above, the Director of Finance and Resources confirmed that the unallocated item of Vanguard Update will be added to the work programme for the November 2018 meeting.

Members were given the opportunity to add any additional items to the work programme for 2018/19, but no further suggestions were made.

RESOLVED that the Board:

- (a) reviewed the outcomes of the work programme for 2017/18;

- (b) inform the Council of the Board's views on the outcome of the call-in arrangement for 2017/18;
- (c) agree the provisional work programme for 2018/19;
- (d) submit the provisional work programme of the Board for 2018/19 to the Council.

8. RECEIVE MINUTES OF MEETINGS OF POLICY DEVELOPMENT AND REVIEW PANELS

The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 January 2018.

(1) Minutes of meeting Tuesday, 9 January 2018 of Planning and Development Policy Development and Review Panel

The Chairman of the Planning and Development Policy Development and Review Panel, Councillor A Mandry was invited to present the minutes of the meeting held on 9 January 2018.

It was AGREED the minutes be received.

(2) Minutes of meeting Tuesday, 16 January 2018 of Health and Public Protection Policy Development and Review Panel

The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 16 January 2018.

It was AGREED that the minutes be received.

(3) Minutes of meeting Tuesday, 6 March 2018 of Health and Public Protection Policy Development and Review Panel

The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 6 March 2018.

It was AGREED that the minutes be received.

(4) Minutes of meeting Wednesday, 17 January 2018 of Leisure and Community Policy Development and Review Panel

The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to present the minutes of the meeting held on 17 January 2018.

It was AGREED that the minutes be received.

(5) Minutes of meeting Thursday, 18 January 2018 of Housing Policy Development and Review Panel

The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett was invited to present the minutes of the meeting held on 18 January 2018.

It was AGREED that the minutes be received.

(6) Minutes of meeting Thursday, 8 March 2018 of Housing Policy Development and Review Panel

The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett was invited to present the minutes of the meeting held on 8 March 2018.

It was AGREED that the minutes be received.

(7) Minutes of meeting Thursday, 25 January 2018 of Streetscene Policy Development and Review Panel

The Chairman of the Streetscene Policy Development and Review Panel, Councillor S D Martin was invited to present the minutes of the meeting held on 25 January 2018.

It was AGREED that the minutes be received.

9. EXECUTIVE BUSINESS

The Chairman invited members to indicate if they wish to consider any other item of business dealt with by the Executive since the last meeting of the Board.

There were no other items of Executive Business considered.

(The meeting started at 6.00 pm
and ended at 7.05 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 21 February 2018

Venue: Octagon Room, Ferneham Hall

PRESENT:

Councillor N J Walker (Chairman)

Councillor A Mandry (Vice-Chairman)

Councillors: B Bayford, K D Evans, M J Ford, JP, R H Price, JP,
Mrs C L A Hockley (deputising for T M Cartwright, MBE) and
L Keeble (deputising for Mrs K Mandry)

Also Present: Councillor's; Mrs S M Bayford (Item 6 (3)), Miss S M Bell,
Executive Member for Leisure and Community (Item 6 (13)),
S Cunningham (Item 6 (13)) and Councillor T M Cartwright,
Executive Member for Health and Public Protection (Items 6 (2)
and 6 (4))



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillors; T M Cartwright, Mrs K Mandry and P J Davies.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Planning Committee held on 24 January 2018 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

In accordance with Standing Orders and the Council's Code of Conduct the following declarations of interest were made at this meeting:

Councillor M J Ford, JP declared a non-pecuniary interest in item 6(2) – Land to South West of Sovereign Crescent as he has discussions with residents where he had discussed his opinion. He left the room for the remainder of this item and took no part in the discussion or vote to avoid any per-determination issues.

Councillor Price, JP declared a non-pecuniary interest in item 6(3) – Land off Heath Road as this is a Hampshire County Council application, and he is a Hampshire County Councillor.

Councillor K D Evans declared a non-pecuniary interest in Item 6(3) – Land off Heath Road as this a Hampshire County Council application, and he is a Hampshire County Councillor.

Councillor L Keeble declared a non-pecuniary interest in Item 6(11) – Unit 1 Blackbrook Business Park as the applicant is known to him, and he has previously employed them to undertake work on his property. He left the room for the remainder of the item and took no part in the discussion or vote on this item.

5. DEPUTATIONS

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute Application No/Page No	No/
ZONE 1 – 2.30pm					

Mr D Ramsay (Agent)		123 BARNES LANE SARISBURY GREEN SOUTHAMPTON SO31 7BH – DEMOLITION OF EXISTING DWELLING AND ERECTION OF 75 BED CARE HOME	Supporting	6 (1) P/17/0984/FP Pg 19
Mr D Madden		-Ditto-	-Ditto-	-Ditto-
Mr R Hardwick		LAND TO SOUTH WEST OF SOVEREIGN CRESCENT LOCKS HEATH SOUTHAMPTON PO14 4LU – CONSTRUCTION OF 46 DWELLINGS AND ASSOCIATED ACCESS FROM THE FLORINS (OUTLINE APPLICATION WITH APPROVAL SOUGHT FOR ACCESS AND LAYOUT)	Opposing	6 (2) P/17/1055/OA Pg 31
Michael Knappett (Agent)		-Ditto-	Supporting	-Ditto-
Mr P Corney		LAND OFF HEATH ROAD LOCKS HEATH SOUTHAMPTON SO31 6SJ – RESIDENTIAL DEVELOPMENT OF 70 DWELLINGS WITH MEANS OF VEHICULAR ACCESS FROM HEATH ROAD (OUTLINE APPLICATION)	Opposing	6 (3) P/17/1366/OA Pg 48
Ms D Smith		-Ditto-	-Ditto-	-Ditto-
Mrs L Churchill		-Ditto-	-Ditto-	-Ditto-
Ms S Durkin		85 CHURCH ROAD WARSASH SO31 9GD – GARAGE TO SIDE EXTENSION AND FRONT CANOPY, ALTERNATIVE TO P/17/0488/FP (RETROSPECTIVE APPLICATION)	Opposing	6 (4) P/17/1434/FP Pg 61
Mr E Walters		MYRTLE COTTAGE SWANWICK SHORE	Supporting	6 (6) P/17/1516/FP

		ROAD SWANWICK SO31 7EF – TWO STOREY REAR EXTENSION, SINGLE STOREY REAR AND SIDE EXTENSIONS, CONVERSION AND ALTERATIONS TO EXISTING GARAGE, FRONT BALCONY WITH BAY BENEATH, FENESTRATION CHANGES AND BOUNDARY WALL ALTERATIONS		Pg 76
Mrs B Clapperton	The Fareham Society & Mr P Hobbs	50 NEWTOWN ROAD WARSASH SO31 9FZ – REPLACEMENT DWELLING, CAR EMPORIUM, POOL HOUSE AND DETACHED GARAGE	Opposing	6 (8) P/17/1494/FP Pg 86
Mr E Fitzsimmons (Agent)		-Ditto-	Supporting	-Ditto-
Mr M Knappett (Agent)		LAND OFF SOPWITH WAY SWANWICK SOUTHAMPTON SO31 7AY – ERECTION OF UP TO 43 DWELLINGS WITH ASSOCIATED PARKING, ACCESS, LANDSCAPING AND SURFACE WATER DRAINAGE (OUTLINE APPLICATION CONSIDERING ACCESS ONLY)	Supporting	6 (9) P/17/0895/OA Pg 94
Mr R Gambie		-Ditto-	Opposing	-Ditto-
ZONE 2 – 4.45pm				
Mr R Powell (Agent)		SAWMILLS INDUSTRIAL PARK WICKHAM ROAD – DEMOLITION, SITE CLEARANCE AND REMEDIATION WITH THE ERECTION OF 72 C3 RESIDENTIAL DWELLINGS AND ASSOCIATED ACCESS, PARKING,	Supporting	6 (10) P/17/0189/FP Pg 113

		ANCILLIARY INFRASTRUCTURE AND LANDSCAPING WORKS		
Mr J Brewer (Agent)		-Ditto-	-Ditto-	-Ditto-
Mrs B Clapperton	The Fareham Society	-Ditto-	Opposing	-Ditto-
Mr P Glead		UNIT 1 BLACKBROOK BUSINESS PARK BLACKBROOK ROAD FAREHAM PO15 5DR - USE FOR THE MANUFACTURE AND STORAGE OF DOUBLE GLAZED UNITS (USE CLASS B2) OR FOR LIGHT INDUSTRIAL PURPOSES (USE CLASS B1 (B) OR B1(C)) AND FOR THE RETENTION OF A TIMBER FRAME REAR EXTENSION AND COVERED FREESTANDING METAL STORAGE RACKS	Opposing	6 (11) P/17/1430/FP Pg 139
Mr A Lawrence	No permission for filming	-Ditto-	-Opposing-	-Ditto-
Mr I Power		-Ditto-	Supporting	-Ditto-
Mr G Grundy		-Ditto-	-Ditto-	-Ditto-
ZONE 3 – 5.45pm				
Mr D Buczynskyj		LAND TO NORTH OF CRANLEIGH ROAD/ WEST OF WICOR PRIMARY SCHOOL PORTCHESTER PO16 9NH – RESERVED MATTERS IN RELATION TO OUTLINE APPLICATION (P/15/0260/OA): APPEARANCE OF BUILDINGS, LANDSCAPING, LAYOUT AND SCALE RELATING TO 120	Supporting	6 (13) P/17/1170/RM Pg 152

		DWELLINGS WITH NEW ACCESS FROM CRANLEIGH ROAD, PUBLIC OPEN SPACE INCLUDING A LOCALLY EQUIPPED AREA OF PLAY		

6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Regulation on the development management matter applications and miscellaneous matters including the information on Planning Appeals. An Update Report was tabled at the meeting.

(1) P/17/0984/FP - 123 BARNES LANE SARISBURY GREEN SO31 7BH

The Committee received the deputations referred to in Minute 5 above.

The Committee’s attention was drawn to the Update Report which contained the following information:- *One further letter of support has been received in relation to this application.*

Upon being proposed and seconded the officer’s recommendation to refuse the application was voted on and CARRIED.
(Voting: 6 in favour; 2 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

The development would be contrary to Policies CS2, CS5, CS6, CS14 and CS17 of the Adopted Fareham Borough Core Strategy 2011 and Policies DSP6, DSP13, DSP40 & DSP42 of the adopted Local Plan Part 2: Development Sites and Policies Plan;

and is unacceptable in that:

- (a) by virtue of the material increase in vehicle movements in and out of the access to the application site and the close proximity of that access to the existing vehicular access/agress point of entrance to Holly Hill Leisure Centre, the proposed development would be harmful to highway safety;
- (b) by virtue of the height, scale and massing of the proposed care home building, the proposed development fails to respond positively to and be respectful of the key characteristics of the area and would harm the appearance and character of the surrounding countryside;

- (c) had it not been for the overriding reasons for refusal the Council would have sought ecological mitigation with regards to bats and reptiles known to be present on the site.

Notes for Information

Had it not been for the overriding reasons for refusal to the proposal, the Local Planning Authority would have sought to address point c) above through the imposition of a suitably worded planning condition.

(2) P/17/1055/OA - LAND TO SOUTH WEST OF SOVEREIGN CRESCENT LOCKS HEATH PO14 4LU

The Committee received the deputations referred to in Minute 5 above.

Councillor Ford declared a non-pecuniary interest in this item as he has discussions with residents where he had discussed his opinion. He left the room for the remainder of this item and took no part in the discussion or vote to avoid any per-determination issues.

At the Invitation of the Chairman, Councillor T M Cartwright, Executive Member for Health and Public Protection addressed the Committee on this item. He left the meeting after giving his representation, and was not present during the discussion or voting on this item.

The Committee's attention was drawn to the Update Report which contained the following information:-

REPRESENTATIONS

Twenty-three further letters of objection have been received since the committee report was published.

FINANCIAL CONTRIBUTION TOWARDS EDUCATION PROVISION

Further to the advise contained in the Officer report regarding the effect of the proposed development on local infrastructure, at the Executive meeting on Tuesday 20th February it was resolved to amend the Council's CIL Regulation 123 List as recommended. With effect from 1st March 2018 reference to the funding of education provision will be removed from the revised Regulation 123 List. This will allow financial contributions towards education to be included in Section 106 agreements relating to current applications which have not been issued planning permission by 1st March.

Should Members resolve to grant planning permission for this development, Officers consider it is highly unlikely that the required Section 106 agreement would be completed before 1st march this year. Therefore, and in light of the above changes to the CIL Regulation 123 List, the Officer recommendation to the Planning Committee is that a financial contribution towards education provision be secured through an additional obligation in the suggested Section 106 agreement.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report was voted on and declared LOST.

(Voting: 3 in favour; 4 against)

A motion was proposed and seconded to refuse planning permission and was voted on and CARRIED.

(Voting: 4 in favour; 3 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

The development would be contrary to Policies CS5, CS14, CS17, CS18, CS20 & CS21 of the adopted Fareham Borough Core Strategy 2011 and Policies DSP6, DSP13, DSP15 & DSP40 of the adopted Local Plan Part 2: Development Sites and Policies Plan and is unacceptable in that:

- (a) the approach roads to the application site, namely Sovereign Crescent and The Florins, are narrow and inadequate for the additional vehicular traffic which would be generated by the proposed development and as a result the development would be harmful to the safety and operation of the highway;
- (b) the density and layout of the proposed development would be out of keeping with the prevailing character of the adjacent urban area and as a result the development would fail to respond positively to and be respectful of the key characteristics of the area and would harm the appearance and character of the surrounding countryside;
- (c) had it not been for the overriding reasons for refusal the Council would have sought to secure the provision and transfer of the areas of open space, wildlife corridor and buffer zones to Fareham Borough Council, including associated maintenance costs;
- (d) had it not been for the overriding reasons for refusal the Council would have sought to secure pedestrian and cycle access for members of the public through the site from the footpath adjacent to the north-west corner of the site, adjacent the vehicular access formed from The Florins and through to the public bridleway adjacent to the southern edge of the site in perpetuity;
- (e) had it not been for the overriding reasons for refusal the Council would have sought to secure a financial contribution towards the Solent Recreational Mitigation Partnership (SRMP);
- (f) had it not been for the overriding reasons for refusal the Council would have sought to secure on-site affordable housing provision at a level compliant with the adopted local plan.

(3) P/17/1366/OA - LAND OFF HEATH ROAD LOCKS HEATH SO31 6SJ

The Committee received the deputations referred to in Minute 5 above.

At the invitation of the Chairman, Councillor Mrs S M Bayford addressed the Committee on this item.

Councillor's R H Price, JP and K D Evans declared a non-pecuniary interest in this item as they are both Hampshire County Councillor's and this is a Hampshire County Council application.

The Committee's attention was drawn to the Update Report which contained the following information:-

FURTHER REPRESENTATIONS

Since the publication of the Committee Report a further thirteen objections have been received from members of the public reiterating concerns already expressed.

HIGHWAYS

Officers have sought clarification from Hampshire County Council highways over the advice that no contribution towards off-site highway improvements would be required in this instance.

The application indicates that a number of the residential units on the site could be for retired people and therefore expect to generate less vehicle movements than usual. Notwithstanding, highways officers consider the applicant's transport assessment to be overly robust in estimating trip rates. They have clarified that, even if the development was for a conventional development with a mixture of private and affordable units but no retirement flats, the difference in vehicle movements generated between that which was assessed and that which could reasonably be expected would not be significant and would not alter the conclusion of their assessment.

FINANCIAL CONTRIBUTION TOWARDS EDUCATION PROVISION

Further to the advice contained in the Officer report regarding the effect of the proposed development on local infrastructure, at the Executive meeting on Tuesday 20th February it was resolved to amend the Council's CIL Regulation 123 List as recommended. With effect from 1st March 2018 reference to the funding of education provision will be removed from the revised Regulation 123 List. This will allow financial contributions towards education to be included in Section 106 agreements relating to current applications which have not been issued planning permission by 1st March.

Should Members resolve to grant planning permission for this development, Officers consider it is highly unlikely that the required Section 106 agreement would be completed before 1st March this year. Therefore, and in light of the above changed to the CIL Regulation 123 List, the Officer recommendation to the Planning Committee is that a financial contribution towards education provision be secured through an additional obligation in the suggested Section 106 legal agreement.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report and the update report, was voted on and CARRIED.
(Voting; 8 in favour; 0 against)

RESOLVED that, subject to the conditions in the report and update report, PLANNING PERMISSION be granted.

(4) P/17/1434/FP - 85 CHURCH ROAD WARSASH SO31 9GD

The Committee received the deputation referred to in Minute 5 above.

At the invitation of the Chairman, Councillor T M Cartwright, Executive Member for Health and Public Protection, addressed the Committee on this item.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.
(Voting: 5 in favour; 3 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(5) P/17/1514/FP - LAND TO THE REAR OF 77 BURRIDGE ROAD SO31 1BY

The Committee's attention was drawn to the Update Report which contained the following information:- *There is a typographic error on the ninth paragraph on Page 70 of the report, where it refers to a 'self-build' dwelling. The application does not relate to a self build, and therefore the paragraph should state:*

The application proposes the erection of only 1no. open market dwelling; the current shortfall is in the region of 660 dwellings. Officers are satisfied that bullet point (l) of DSP40 is satisfied.

Upon being proposed and seconded, the officer recommendation to refuse the application was voted on and CARRIED.
(Voting: 8 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

The development would be contrary to Policies CS2, CS4, CS6 and CS14 of the Adopted Fareham Borough Core Strategy 2011 and Policies DSP1, DSP6, DSP13, DSP15 and DSP40 of the Adopted Local Plan Part 2: Development Sites and Policies Plan and, the National Planning Policy Framework 2012 (particular paragraphs 6, 14 and 55) and is unacceptable in that:

- a) the provision of a dwelling in this location would be contrary to adopted Local Plan policies which seek to prevent additional residential development in the countryside which does not require a countryside location;
- b) the introduction of a dwelling in this location would fail to respond positively to and be respectful of the key characteristics of the area, particularly its predominantly undeveloped nature, which would be out of character with the prevailing pattern of development in the area;
- c) the site lies within a Site of Importance of Nature Conservation, for which insufficient evidence has been provided to adequately highlight the level of harm to the biodiversity and protected species on the site. Inappropriate mitigation measures would not address the current designation requirements;
- d) in the absence of a legal agreement to secure such, the proposal would fail to provide satisfactory mitigation of the 'in combination' effects that the proposed increase in residential units on the site would cause through increased recreational disturbance on the Solent Coastal Special Protection Areas.

Informative:

- a) The decision relates to the following plans:
 - i. Location Plan (Drawing: 12_499B_001);
 - ii. Existing Site (Drawing: 12_499B_002);
 - iii. Proposed Site (Drawing: 12_449B_003);
 - iv. Dwelling (Drawing: 12_499B_005); and
 - v. Garage (Drawing: 12_499B_006).

(6) P/17/1516/FP - MYRTLE COTTAGE SWANWICK SHORE ROAD SO31 7EF

The Committee received the deputation referred to in Minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(7) P/17/1531/FP - 21 CAMBRIDGE GREEN FAREHAM PO14 4QR

Upon being proposed and seconded the officer recommendation to grant planning permission, was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be granted.

(8) P/17/1494/FP - 50 NEWTOWN ROAD WARSASH SO31 9FZ

The Committee received the deputations referred to in Minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(9) P/17/0895/OA - LAND OFF SOPWITH WAY SWANWICK SO31 7AY

The Committee received the deputations referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information:-

ECOLOGY UPDATE

The Butterfly Survey has been amended to confirm the absence of the purple emperor butterfly and to include management of the butter along the north of the site to improve its suitability for butterflies. The Ecologist has raised no objection to the ecology buffer along the north of the site.

In response to the Ecologist's concerns about lack of north-south connectivity through the site for reptiles and great crested newts, a revised layout plan has been submitted which incorporates a narrow ecology buffer along the west of the site.

The provision of an ecology buffer along the west of the site to improve north-south connectivity is acceptable in principle, however the buffer proposed is not acceptable for a number of reasons:

- Firstly, the buffer is not continuous and contains a number of gaps including several culverts;*
- Secondly, some of the land proposed as a buffer is located beyond the site and is therefore not in the control of the applicant;*
- Thirdly, there is nothing to separate the proposed buffer from the front of the adjacent dwellings. As there is insufficient space for these properties next to the buffer to have front gardens, this would put the buffer under additional pressure.*

An ecology objection therefore remains, on the grounds that the buffer would not provide adequate connectivity through the site for reptiles and great crested newts. The proposed development would therefore fail to protect reptiles and great crested newts' habitat and would result in fragmentation of the biodiversity network contrary to Policy DSP13 and the NPPF paragraph 117.

FINANCIAL CONTRIBUTION TOWARDS EDUCATION PROVISION

Further to advice contained in the Officer report regarding the effect of the proposed development on local infrastructure, at the Executive meeting on Tuesday 20th February it was resolved to amend the Council's CIL Regulation 123 List as recommended. With effect from 1st March 2018 reference to the funding of education provision will be removed from the revised Regulation 123 List. This will allow financial contributions towards education to be included in Section 106 agreements relating to current applications which have not been issued planning permission by 1st March.

In light of the above updates, it is recommended that the reason for refusal part (c) is amended and that an additional reason for refusal part (j) is included as follows:

(c) insufficient information has been provided to demonstrate that the development could provide adequate north-south connectivity for wildlife including protected species;

(j) in the absence of a legal agreement securing provision of a financial contribution towards education; the educational needs of residents of the proposed development would not be met.

Upon being proposed and seconded, the officer recommendation to refuse planning permission was voted on and CARRIED.
(Voting: 8 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

The development would be contrary to Policies CS2, CS4, CS5, CS6, CS9, CS14, CS16, CS17, CS18, CS20 and CS21 of the Adopted Fareham Borough Core Strategy 2011 and Policies DSP6, DSP13, DSP14 and DSP40 of the adopted Local Plan Part 2: Development Sites and Policies Plan.

And, Paragraph 109 of the National Planning Policy Framework;
and is unacceptable in that:

- (a) The provision of dwellings in this location would be contrary to adopted local plan policies which seek to prevent additional residential development in the countryside which does not require a countryside location. Furthermore, the development would not be sustainably located adjacent to or well integrated with neighbouring settlements;
- (b) The density of the proposed development would fail to respond positively to and be respectful of the key characteristics of the area, particularly its predominantly undeveloped nature, which would be out of character with the prevailing pattern of development in the area;
- (c) Insufficient information has been provided to demonstrate that the development could provide adequate north-south connectivity for wildlife including protected species;

- (d) Had it not been for the overriding reasons for refusal the Council would have sought details of the SuDS strategy including the mechanism for securing its long-term maintenance;
- (e) Had it not been for the overriding reasons for refusal the Council would have sought to secure the on-site provision of affordable housing at a level in accordance with the requirements of the local plan;
- (f) Had it not been for the overriding reasons for refusal the Council would have sought ecological mitigation, compensation and enhancement measures to ensure that all protected species are taken into account during and after construction. These would include alternative provision for habitats, including networks and connectivity and future management and maintenance arrangements;
- (g) In the absence of a legal agreement to secure such, the proposal would fail to provide satisfactory mitigation of the 'in combination' effects that the proposed increase in residential units on the site would cause through increased recreational disturbance on the Solent Coastal Special Protection Areas;
- (h) In the absence of a legal agreement securing provision of open space and facilities and the associated management and maintenance, the recreational needs of residents of the proposed development would not be met;
- (i) In the absence of a legal agreement to secure such, the proposal fails to mitigate against the adverse effects of the development on the safety and operation of the strategic and local highway network in the form of a financial contribution towards a Traffic Regulation Order; and
- (j) In the absence of a legal agreement securing provision of a financial contribution towards education; the educational needs of residents of the proposed development would not be met.

Note for information:

Had it not been for the overriding reasons for refusal to the proposal, the Local Planning Authority would have sought to address point d) above through the imposition of a suitably worded planning condition and points e) – j) above by inviting the applicant to enter into a legal agreement with Fareham Borough Council under Section 106 of the Town & Country Planning Act 1990.

(10) P/17/0189/FP - SAWMILLS INDUSTRIAL PARK WICKHAM ROAD

The Committee received the deputations referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information:-

REPRESENTATIONS

Once further letter has been received:

- *Support as this is brownfield and allocated in the Welborne Plan. This should be approved as part of Welborne as the failure to bring about the development has put villages in the western wards in particular in greater peril.*
- *I don't understand why its recommended for refusal when hundreds of homes in Warsash on greenfield sites are being recommended for permission.*

CONSULTATIONS:

Hampshire County Council: Highway Authority

Objection:

- *Revised speed survey data is required by HCC in order to confirm that the visibility splays being proposed are acceptable.*

HIGHWAYS AND ACCESS TO THE A32:

Speed Survey data was requested from the applicant in order to confirm that the proposed visibility splays for both access points – the A32 and Forest Lane – were suitable for the speeds of the road. The speed survey data that was provided was for the A32 only.

The A32 data was taken from the Buckland Developments Application (P/17/0266/OA) and the location that the Automatic Traffic Counter was carried out at was provided as 'A42 south of Knowle Road', a more specific location was not provided. For this reason, the Highway Authority cannot be certain that speed surveys were carried out in the vicinity of the site access. Therefore, the Highway Authority requires new speed surveys to be carried out within the vicinity of the site on the A32 to address the above concern. In the absence of this information the Highway Authority are unable to confirm that the proposed visibility splays are appropriate and that the access would be safe.

Visibility splays have been provided in the amended plans for the planned dwellings on Forest Lane. Speed survey data was also requested for Forest Lane to confirm that the visibility splays proposed concurred with the speed of the road which is a national speed limit. The requested data has not been provided by the appellant and the Highway Authority therefore cannot confirm that the proposed visibility splays are acceptable and that the access to Forest lane is safe.

RECOMMENDATION:

A further reason for refusal is added to those in the main agenda to reflect the Highway Authority advice. The additional reason for refusal is as follows:

6) Insufficient speed data has been submitted to validate the proposed highway visibility splays to the A32 and along Forest Lane. In the absence of

appropriate speed survey data the Local Planning Authority cannot conclude that the proposed access can safely accommodate the development traffic proposed. As such the proposal would result in an unacceptable impact on the safety of users of the development and adjoining highway contrary to Policies WEL23 and WEL25 of the Welborne Plan and paragraph 32 of the National Planning Policy Framework.

Amended Informative:

Had it not been for the recommended overriding reasons for refusal to the proposal (reasons 1 and 2 above), the Local Planning Authority would have sought to, and will continue to in advance of the appeal being heard, address reasons 3), 4) and 6) through the receipt of additional information from the appellant and the consideration of suitably worded planning conditions following receipt of this further information; and reason 5) above by inviting the applicant to enter into a legal agreement with Fareham Borough Council pursuant to Section 106 of the Town & Country Planning Act 1990.

Upon being proposed and seconded the officer recommendation that had Members had the opportunity to determine the planning application, they would have refused it, was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that had Members had the opportunity to determine this application PLANNING PERMISSION would have been REFUSED for the following reasons:

Reasons for Refusal

- 1) The design of the proposed development, by virtue of the overall layout, the arrangement of buildings, open spaces and the scale and bulk of the buildings, the parking arrangements and the inadequacy of the communal garden area for the proposed flats would not accord with the general design principles set out within the Welborne Plan, specifically policies WEL2, WEL6, WEL29, WEL31 and WEL32 or the advice in the Welborne Design Guide Supplementary Planning Document. The resulting development would result in a poorly planned residential scheme to the detriment of an area identified as the edge of the Welborne development within the woodland character area.
- 2) In the absence of a financial appraisal to detail the appropriate apportionment of costs attributed to the Welborne Infrastructure Delivery Plan; the Local Planning Authority cannot come to an informed view that the proposal is providing an appropriate proportion of Infrastructure to the wider Welborne infrastructure costs. In the absence of this necessary financial justification, the proposal is considered to be contrary to policy WEL41 of the Welborne Plan.
- 3) Insufficient site investigation information has been submitted regarding the ground contamination on site, specifically the gas risk assessment and remediation strategy. In the absence of an appropriate gas risk assessment the Local Planning Authority cannot conclude that the development would not have an adverse impact on health and general

amenity. The proposed development is therefore considered to be contrary to paragraphs 120 and 121 of the National Planning Policy Framework.

- 4) Inadequate survey and mitigation information has been submitted in order for the Local Planning Authority to conclude that the development would not have an adverse impact on protected species, specifically Dormice. The proposed development is therefore considered to be contrary to Policy WEL31 of the Welborne Plan and the advice in Circular 06/2005 and paragraph 118 of the National Planning Policy Framework.

- 5) In the absence of a legal agreement pursuant to Section 016 of the Town and Country Planning Act to secure:
 - Public Open Space provision on site;
 - Provision of the local area for play;
 - Management arrangements for the onsite open space including a management plan, bonded maintenance sum and step in rights for the local authority in the event that the management company fails to exist or the management of the open space does not meet the expected standards within the management plan;
 - Contribution towards the Solent Recreational Mitigation Strategy (SRMS);
 - A32/New Site access junction works;
 - Forest Lane improvement works;
 - Travel plan;
 - Routing agreement for construction traffic;
 - 30% affordable housing (70% affordable or social rent with the remaining 30% intermediate tenures) including their subsequent retention in perpetuity to occupation by households in housing need and ensuring that the units are dispersed throughout the development;
 - 3 (affordable rented) houses designed to be wheelchair accessible;
 - Construction Employment and Skills Plan;

The proposed development would place an unacceptable burden on the existing local infrastructure exacerbating deficiencies in the provision or quality of local services and amenities. The development would therefore be contrary to Policies WEL18, WEL20, WEL23, WEL27, WEL29, WEL30, WEL35 and WEL43 of the Welborne Plan.

- 6) Insufficient speed data has been submitted to validate the proposed highway visibility splays to the A32 and along Forest Lane. In the absence of appropriate speed survey data the Local Planning Authority cannot conclude that the proposed access can safely accommodate the development traffic proposed. As such the proposal would result in an unacceptable impact on the safety of users of the development and adjoining highway contrary to Policies WEL23 and WEL25 of the Welborne Plan and paragraph 32 of the National Planning Policy Framework.

Notes for Information:

Had it not been for the recommended overriding reasons for refusal to the proposal (reasons 1 and 2 above), the Local Planning Authority would have

sought to, and will continue to in advance of the appeal being heard, address reasons 3), 4) and 6) through the receipt of additional information from the appellant and the consideration of suitably worded planning conditions following receipt of this further information; and reason 5) above by inviting the applicant to enter into a legal agreement with Fareham Borough Council pursuant to Section 106 of the Town & Country Planning Act 1990.

**(11) P/17/1430/FP - UNIT 1 BLACKBROOK BUSINESS PARK
BLACKBROOK ROAD PO15 5DR**

The Committee received the deputations referred to in Minute 5 above.

Councillor Keeble declared a non-pecuniary interest in this item as the applicant is known to him and he has previously employed them to undertake work on his property. He left the room for the remainder of the item and took no part in the discussion or vote on this item.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to:-

- (i) the conditions in the report;
- (ii) an additional condition requiring that no vehicles involved in deliveries to or collections from the site, or otherwise in connection with the use of the site, shall leave or enter the site outside of the following times; 0730 – 1700 Monday to Friday, 0730 – 1230 Saturday and not at all on Sundays or Bank Holidays; and
- (iii) an additional condition limiting the period of consent to 12 months.

Was voted on and CARRIED.
(Voting: 7 in favour; 0 against)

RESOLVED that subject to:-

- (i) the conditions in the report;
- (ii) an additional condition requiring that no vehicles involved in deliveries to or collections from the site, or otherwise in connection with the use of the site, shall leave or enter the site outside of the following times; 0730 – 1700 Monday to Friday, 0730 – 1230 Saturday and not at all on Sundays or Bank Holidays; and
- (iii) an additional condition limiting the period of consent to 12 months.

PLANNING PERMISSION be granted.

(12) P/17/1493/FP - 36 LONGFIELD AVENUE FAREHAM PO14 1BU

(Councillor K D Evans was not present for the discussion or vote on this item)

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 7 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(13) P/17/1170/RM - LAND TO NORTH OF CRANLEIGH ROAD/WEST OF WICOR PRIMARY SCHOOL PORTCHESTER PO16 9NH

The Committee received the deputation referred to in Minute 5 above.

At the invitation of the Chairman, Councillor's S Cunningham, and Miss S Bell addressed the Committee on this item.

The Committee's attention was drawn to the Update Report which contained the following information: - *Amended plans have been submitted to improve the relationship between plots 24, 25, 26 and the dwellings behind in Brenchley Close. The garden depths of plots 24, 25, 26 now range from 11.5 m to 12.3 m which meets the guidance set out in the adopted SPD. This has also improved the back to back distances between these properties, the minimum being approximately 20 metres.*

Plots 51 and 52 which back on to properties in Quintrel Avenue have been located further away from the boundary to improve the garden sizes.

Condition 1: approved plans the following plan reference should all be deleted:

*Site Layout A-02-06-LP Rev C
 Tenure Plan A-02-02-TP Rev C
 Boundary Treatments A-02-04-BT Rev C
 Building Heights A-02-05-BH Rev C
 Material Plan A-02-03-MP Rev D
 Planting Plan 2498-PP-01-P3
 Planting Plan 2498-PP-02-P3
 Planting Plan 2498-PP-03-P3
 Planting Plan 2498-PP-04-P3
 Planting Plan 2498-PP-05-P3
 Trees 2498-TS-04-P3
 Trees 2498-TS-03-P3
 Tress 2498-TS-02-P3
 Trees 2498-TS-01-P3*

The following approved plans references replace those referenced above:

*Site Layout A-02-06-LP Rev D
 Tenure Plan A-02-02-TP Rev D
 Boundary Treatments A-02-04-BT Rev D
 Building Heights A-02-05-BH Rev D
 Materials Plan A-02-03-MP Rev E
 Planting Plan 2498-PP-01-P4
 Planting Plan 2498-PP-02-P4
 Planting Plan 2498-PP-03-P4
 Planting Plan 2498-PP-04-P4
 Planting Plan 2498-PP-05-P4*

Trees 2498-TS-01 P4
Trees 2498-TS-02 P4
Trees 2498-TS-03 P4
Trees 2497-TS-04 P4
Materials Schedule – Rev J

In additional Condition 1: should be altered (as a result of the amendments to plot 59 and 60) to read Corfe-1414-PL-01 plots 48, 60, 47. Chedworth-1222-PL-01 plots 59 instead of 60.

Condition 2 as set out in the report is no longer required as the landscaping for plots 59 and 60 is now shown on the revised plan and is acceptable.

Condition 4 as set out in the report is no longer required as details have been provided for planting in the front garden of plot 13 and repositioning of tree planting to the front of plots of 11 and 12.

A further representation has received relating to wildlife and the proposed mitigation.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report and the amended conditions in the update report was voted on and CARRIED.
(Voting: 8 in favour; 0 against)

RESOLVED that, subject to the conditions in the report and the amended conditions in the update report, PLANNING PERMISSION be granted.

(14) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

7. TREE PRESERVATION ORDER FTPO 741 2017 - LAND OPPOSITE 90-92 HUNTS POND ROAD AND REAR OD 20-30 WHEATLANDS

The Committee considered a report by the Director of Planning and Regulation regarding Tree Preservation Order 741.

The report detailed an objection to a provisional order made in December 2017 and provided officer comments on the points raised.

RESOLVED that Tree Preservation Order 741 is confirmed.

8. PLANNING APPEALS

The Committee noted the information in the report.

(The meeting started at 2.30 pm
and ended at 9.14 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 21 March 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

Councillor A Mandry (Vice-Chairman)

Councillors: B Bayford, T M Cartwright, MBE, P J Davies, K D Evans, M J Ford, JP, S Cunningham (deputising for R H Price, JP) and Mrs C L A Hockley (deputising for Mrs K Mandry)

Also Present: Councillor Mrs K K Trott (Item 7 (4)), Councillor Miss S M Bell (Item 7 (6)), Councillor R H Price, JP (Item 7 (6)) and Councillor Mrs K Mandry (Item 7(7))



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillor’s Mrs K Mandry and R J Price, JP.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Planning Committee held on 23 February 2018 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman’s announcements.

4. DECLARATIONS OF INTEREST

In accordance with Standing Orders and the Council’s Code of Conduct Councillor N J Walker declared a non-pecuniary personal interest in item 7 (6) – Land to the West of Seafield Road & Moraunt Drive; South of Tattershall Crescent in that he is the Chairman of the Parish Hall Trust Board of which 2 church wardens are also members who are also member trustees of the Churchlands Trust which owns part of the site.

5. DEPUTATIONS

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute Application No/Page No
Mr M Hawthorne		Item 6 – 5 Year Housing Land Supply	N/A	N/A
ZONE 1 – 2.30pm				
Mr G Skelton		LAND TO THE EAST OF BYE ROAD, SWANWICK, SO31 7GX – 7NO. CUSTOM BUILD DWELLINGS WITH ASSOCIATED PARKING AND ACCESS FROM BYE ROAD	Opposing	7 (1) P/17/1317/OA Pg 35
Mr M Knappett (Agent)		-Ditto-	Supporting	-Ditto-
Ms K Stevens		247 TITCHFIELD ROAD, FAREHAM, PO14 3EP – NINE	Opposing	7 (2) P/17/1356/FP Pg 50

		HOLIDAY LET PROPERTIES (USE CLASS C3) AND ASSOCIATED SERVICED UNIT, OUTDOOR SWIMMING POOL, CAR PARKING, LANDSCAPING AND REPLACEMENT ENTRANCE GATES TO ACCESS WITH ACCESS TO TITCHFIELD ROAD		
Mr J Porter (Agent)		-Ditto-	Supporting	-Ditto-
Mr C Fox		151 LOCKS ROAD, LOCKS HEATH, SO31 6LF – CHANGE OF USE TO MIXES RESIDENTIAL/BUSINESS USE WITH USE OF CONVERTED GARAGE AS A DOG GROOMING SALON AND EXTENSION OF DROPPED KERB	Opposing	7 (3) P/18/0047/CU Pg 61
Mr M Flanigan		-Ditto-	Supporting	-Ditto-
ZONE 2 – 2.30pm				
Ms C Gould (Agent)		LAND TO THE EAST OF FURZE COURT, WICKHAM ROAD, FAREHAM, PO16 7SH – CONSTRUCTION OF 12 DWELLINGS TOGETHER WITH ASSOCIATED ACCESS, CAR PARKING, DRAINAGE AND LANDSCAPING	Supporting	7 (4) P/17/0841/FP Pg 68
ZONE 3 – 4.00pm				
Mrs P Rook	Lee Lewis Phyllis Merritt Trevor Rees Elaine Russell Julie Sexton	LAND TO THE WEST OF SEAFIELD ROAD & MOURANT DRIVE; SOUTH OF TATTERSHALL CRESCENT, PORTCHESTER – RESIDENTIAL DEVELOPMENT OF 49 DWELLINGS, AND	Opposing	7 (6) P/17/0920/FP Pg 87

		PROVISION OF OPEN SPACE AND HABITAT LAND, ACCESS OFF MOURANT DRIVE. (MANAGEMENT STATEMENT AND REVISED MANAGEMENT PLAN)		
Mrs C Wilkinson	Deborah Woodbridge Paul Davies Kirsten Wiltshire Margaret Jolley Melanie Hefford	-Ditto-	Opposing	
Mr B Jezeph (Agent)		-Ditto-	Supporting	-Ditto-
Mr R Price		-Ditto-	Opposing	-Ditto-
Mr M Hawthorne (Agent)		LAND WEST OF OLD STREET, STUBBINTON, FAREHAM – OUTLINE APPLICATION WITH ALL MATTERS RESERVED (EXCEPT FOR ACCESS) FOR THE CONSTRUCTION OF UP TO 150 RESIDENTIAL DWELLINGS, ACCESS FROM OLD STREET, LANDSCAPING, OPEN SPACE AND ASSOCIATED WORKS	Supporting	7 (7) P/17/1451/OA Pg 111
Mr W Hutchison	Hill Head Residents Association	-Ditto-	Opposing	-Ditto-
Mr B Duffin		-Ditto-	-Ditto-	-Ditto-
Cllr P Hayre		-Ditto-	-Ditto-	-Ditto-
Mr J McDermott (Agent)		39 KNIGHTS BANK ROAD, FAREHAM, PO14 3HX – ERECTION OF DETACHED DWELLING	Supporting	7 (8) P/18/0059/FP Pg 127

6. FIVE YEAR HOUSING LAND SUPPLY POSITION

The Committee considered a report by the Director of Planning and Regulation which provided an update on the Council’s current Five Year Housing Land Supply Position.

The Committee received the deputation referred to in Minute 5 above.

The Committee attention was drawn to the Update Report which contained the following information:-

A letter has been received from Martin Hawthorne of WYG Planning Consultancy in regards to this item. WYG act as the planning agent for the applications at items 7(4) & 7(7) of this agenda.

The letter objects to the use of the Liverpool methodology being adopted. It is WYG's view that the Sedgfield methodology was followed by the Planning Inspector in determining the appeal at Cranleigh Road (PINS ref: APP/A1720/W/156244) leading to a substantial reduction in the Council's 5YHLS position.

The letter continues by emphasising the repeated failure of Welborne to deliver at the Council's predicted rates. Whilst an outline application has been submitted for Welborne there have been numerous objections including those from statutory consultees. As a result WYG consider that the delivery rate of 3,840 dwellings proposed within the emerging Local Plan is overly optimistic and that therefore the 5YHLS position is further reduced significantly.

RESOLVED that the Committee:-

- (i) noted the content of the report and the Council's current 5 Year Housing Land Supply Position; and
- (ii) note that 5 Year Housing Land Supply position, as outlined in the report (and which will be updated regularly) is a material consideration in the determination of planning applications for residential development.

7. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Regulation on the development management matter applications and miscellaneous matters including the information on Planning Appeals. An Update Report was tabled at the meeting.

(1) P/17/1317/OA - LAND TO THE EAST OF BYE ROAD SWANWICK SO31 7GX

The Committee received the deputations referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information:-

Following the completion of the report, the Agent has raised several additional points regarding the content of the Committee Report:

1. *The access road is located within the designated Urban Settlement Boundary.*

2. *In respect of the individual TPO's, they are not located within the application site itself, but are sited within the rear gardens of 11 and 15 Bye Road. The root protection areas extend within the site boundary, and have been considered by the Council's Tree Officer.*
3. *The laurel hedgerow along the northern boundary of the access is proposed to be retained and protected during the construction. However, the condition of the hedgerow, and any additional landscaping would be considered further at reserved matters stage.*

In addition, one further third party comment has been received, details of which have already been passed onto Members.

Upon being proposed and seconded the officer recommendation to grant planning permission subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be granted.

(2) P/17/1356/FP - 247 TITCHFIELD ROAD FAREHAM PO14 3EP

The Committee received the deputations referred to in Minute 5 above.

As there was no proposer for officer recommendation for planning permission, this was declared lost.

A motion was proposed and seconded to refuse planning permission, and was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

The development would be contrary to Policies CS14, CS17 and CS22 of the Adopted Fareham Borough Core Strategy 2011 and Policies DSP2 and DSP8 of the adopted Local Plan Part 2: Development Sites and Policies Plan and is unacceptable in that:

- (a) By virtue of the noise and disturbance generated by the use of the site, the proposed development would have a harmful effect on the living conditions of neighbours;
- (b) The development would harm the landscape character and appearance of the countryside and fails to respect or respond positively to the key characteristics of the surrounding area;
- (c) The development would adversely affect the integrity of the strategic gap and the physical and visual separation of settlements.

(3) P/18/0047/CU - 151 LOCKS ROAD LOCKS HEATH SO31 6LF

The Committee received the deputations referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information:-

Further information has been received that Hampshire County Council are currently consulting (A1009/SL) on a Traffic Order which would restrict vehicles waiting at the junction of Locks Road and Meadow Avenue which is just south of the application site. In addition, it is proposed to create two uncontrolled pedestrian crossings (dropped kerbs) in the same area.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to:-

- (i) the conditions in the report;
- (ii) a correction to Condition 2 to be amended from 'the use' to 'the business use';
- (iii) an additional condition limiting the operation of the dog grooming business use to the converted garage only; and

(iv) temporary consent to be granted for a limited period of 12 months was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that subject to:-

- (i) the conditions in the report;
- (ii) a correction to Condition 2 to be amended from 'the use to 'the business use';
- (iii) an additional condition limiting the operation of the dog grooming business use to the converted garage only; and

(iv) temporary consent to be granted for a limited period of 12 months PLANNING PERMISSION was granted.

(4) P/17/0841/FP - LAND TO THE EAST OF FURZE COURT WICKHAM ROAD PO16 7SH

The Committee received the deputation referred to in Minute 5 above.

At the invitation of the Chairman, Councillor Mrs K K Trott addressed the Committee on this item.

The Committee's attention was drawn to the Update Report which contained the following information:-

The Officer recommendation is hereby amended so that the suggested reason for refusal (d) reads:

(d) in the absence of a legal agreement to secure such, the development would fail to provide affordable housing at a level in accordance with Policy CS18 of the adopted Fareham Borough Core Strategy or an equivalent financial contribution towards off-site provision;

In addition it is recommended that a note for information be included to read:

Had it not been for the overriding reasons for refusal, the Local Planning Authority would have sought to address point e) through the imposition of a suitably worded planning condition and points d) & f) by inviting the applicant to enter into a legal agreement with Fareham Borough Council under Section 106 of Town & Country Planning Act 1990.

Members were also provided with a verbal update by the case officer to say that the applicant has submitted further ecological information which has now satisfied Officers' concerns with regards to reptiles and great crested newts. However, the issue regarding outstanding information in relation to dormice still remains and as such the lack of sufficient ecological information still remains a reason for refusal as set out in the Officer report.

Upon being proposed and seconded, the officer recommendation to refuse planning permission, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED the PLANNING PERMISSION be REFUSED.

Reasons for Refusal

The development would be contrary to Policies CS4, CS14, CS17, CS18, CS20 and CS21 of the Adopted Fareham Borough Core Strategy 2011, Policies DSP2, DSP6, DSP13, DSP15 and DSP40 of the adopted Local Plan Part 2: Development Sites and Policies Plan and the Council's adopted Design Guidance (excluding Welborne) Supplementary Planning Document;

and is unacceptable in that:

- (a) the development would lead to the loss of existing open space without providing a better quality replacement site to be used as open space which is equivalent in terms of accessibility and size;
- (b) the development would be harmful to the landscape character, appearance and function of the countryside and would fail to respect or respond positively to the key characteristics of the surrounding area;
- (c) insufficient ecological information has been provided to demonstrate that protected species and their associated habitats would be protected and enhanced by the development;
- (d) the development would fail to provide affordable housing at a level in accordance with Policy CS18 of the adopted Fareham Borough Core

Strategy or an equivalent financial contribution towards off-site provision;

- (e) had it not been for the overriding reasons for refusal the council would have sought detail of the SuDS strategy including the mechanism for securing its long-term maintenance;
- (f) in the absence of a legal agreement to secure such, the proposal would fail to provide satisfactory mitigation of the 'in combination' effects that the proposed increase in residential units on the site would cause through increased recreational disturbance on the Solent Coastal Special Protection Areas.

(5) P/18/0110/PC - UNIT 2, 95 HIGHLANDS ROAD FAREHAM PO15 6HZ

Upon being proposed and seconded the Officer Recommendation that Prior Approval be granted was voted on and CARRIED:

(Voting: 8 in favour; 0 against; 1 abstention)

RESOLVED that PRIOR APPROVAL be granted.

(6) P/17/0920/FP - LAND TO THE WEST OF SEAFIELD ROAD & MOURANT DRIVE; SOUTH OF TATTERSHALL CRESCENT PORTCHESTER

The Committee received the deputations referred to in Minute 5 above.

At the Invitation of the Chairman, Councillor R H Price, JP addressed the Committee on this item, he left room after he finished speaking and was not present for the debate or decision on this item.

At the Invitation of the Chairman, Councillor Miss S Bell addressed the Committee on this item. After she had finished speaking she left the room and was not present for the debate or decision on this item.

Councillor Walker declared a non-pecuniary personal interest in item 7 (6) – Land to the West of Seafield Road & Moraunt Drive; South of Tattershall Crescent in that he is the Chairman of the Parish Hall Trust Board of which 2 church wardens are also members who are also member trustees of the Churchlands Trust which owns part of the site.

The Committee's attention was drawn to the Update Report which contained the following information:-

Third Party Bat Survey

Members are advised that the bat recordings taken by a third party were sent by the third party to the Hampshire Bat Group to verify the findings, the Council's Ecology Officer has been consulted further and advises that due to the type of the habitats present on site and the location of the site, the sound analysis carried out by Hampshire Bat Group has confirmed the absence of lesser horseshoe bats, which are rare, from the site which is expected. She further commented that the applicant's ecologist (Ecosupport) recorded the

presence of more species and that the third party survey has under-recorded the bat species known to utilise the site for foraging or commuting. It is noted that Nathusius pipistrelle was not recorded by Ecosupport.

The Ecologist has confirmed that the very low use of the site by this species (only 2 passes over 15 nights) will not change the agreed mitigation for the site. The southern section of the site has been allocated as the 'Ecology Mitigation Area' which will be retained and enhanced through additional planting. Furthermore, addition of features such as water scrapes will create new habitats which are attractive to bats and the area will remain unlit and therefore avoiding any indirect impacts on bats using the site for foraging/commuting. Furthermore, the bat survey carried out by the third party is not in line with best practice guidelines. (Collins, 2016). It is understood that the recordings were collected over the course of 15 evenings in the period 3/7/17 to 19/7/17. Best practice guidelines which are used in assessing submitted documents as part of any planning application state that a bat transect survey (moderate habitat suitability for bats) should comprise "One survey visit per month, between April to October, in appropriate weather conditions for bats".

Hedgerow

Since publication of the report, further questions have arisen over the status and age of the hedgerow to the western boundary of the site and the applicants submission that it does not qualify as an Important Hedge under the Hedgerows Regulations 1997. Concern has also been raised in respect of a need to ensure that there is a 15m buffer between the hedgerow and proposed development. These issues are referenced in the report to Members alongside the responses from the Council's Ecology officer and Tree officer. The Tree officer agreed with the findings of the applicant's report; the Ecology officer commented that the Hedgerow will be retained and that the provision of a 15m buffer as detailed in Natural England's standing advice only applies to Ancient Woodland and Veteran Trees and there is no statutory requirement in the current standing advice for a buffer distance related to Important Hedgerows.

Further information submitted via a third party indicates that the hedgerow is older than the date suggested within the applicant's report which officers commented on. The Council's Ecology officer has commented:

Having reviewed the various correspondence received, I refer to the Criteria for determining "important" hedgerows. The Regulations state that a hedgerow is "important" of it

- (a) has existed for 30 years or more; and*
- (b) satisfies at least one of the criteria listed in Part II of Schedule 1.*

The email from Pat Rook dated 16 March states that "This hedgerow is a field boundary shown on a map dated 1839 and therefore meets the criteria of being part of a field system that existed before the Inclosure Act (that is before 1845)." Based on this statement it satisfies point (a).

My understanding is that the email dated 16 march refers to one of the criteria listed under Part II of Schedule 1 (Archaeology and history Criteria, point 5)

and therefore concludes that the hedge is classified as an “important hedgerow”. As the criteria used is “Archaeology & History” and clearly outside the remit of “Ecology”, I have no comments.

However, I understand that the hedgerow will be retained as part of the proposals and not removed and therefore The Hedgerows Regulations 1997 would not be relevant (as stated before in my previous emails). In relation to a buffer to protect the hedgerow, the latest masterplan shows that there will be no development within the southern section of the site. There are however “gravel and grass paths” proposed to the east of the hedgerow for use by the residents/public. In terms of ecology, a gravel/grass path in the an area allocated as public open space and “Ecology Mitigation Area” is not considered to have any adverse impacts to the nearby hedgerow and therefore the inclusion of a buffer zone is not applicable. In relation to the northern section of the site, inclusion of a buffer is welcomed which could be secured through a planning condition. However, as mentioned before in my previous correspondence, a 15m buffer only applies to Ancient Woodlands and Veteran Trees (Natural England & Forestry Commission Standing Advice) not important hedgerows. Unfortunately there is no statutory requirement for a minimum buffer distance between an important hedge and a development.

Officer advice is that the Ecology officer and Tree officer are satisfied that the development could proceed with appropriate mitigation and on this basis, there would not be sustainable material planning reason to withhold consent on ecology or arboricultural grounds.

Ecology

Since publication of the report further concern has been raised about inaccuracies relation to ecology aspects; that the applicant’s ecologist failed to adhere to best practice guidelines, and that within the officer committee report the Council has ‘dismissed’ submitted third party concern.

The third party also states that when undertaking her reptile surveys and report (submitted to the Council in January this year), best practice guidelines were adhered to. The Council’s Ecology officer was consulted when the report was originally submitted and her comments are set out in the report to Members. The case officer has consulted the Council’s Ecology officer further who has no further comments; she previously raised concern in relation to the third party reptile report (i.e. access limitations to the applications to the application site to carry out the surveys and including non-adult numbers in the population estimate) still stands.

Notwithstanding the above, an onsite receptor site (as opposed to an off-site receptor site is still considered the best option for this site as it has been demonstrated that the retained habitats could be enhanced and improved for reptiles.

Brent Geese and Waders

A third party has suggested that officers have ‘dismissed’ the site and not used due diligence as one of National importance for Brent Geese and Waders and that she has documented the site as ‘teeming’ with Red List waders. The

Ecology officer comments and officer comments in respect of policy DSP14 are set out in the officer report. In response to the third party concern, the Ecologist has been further consulted: The Ecology officer has responded:

- 1. The new classification by Natural England shows that the site is not of any value for Brent geese and waders. The new Solent Brent Geese and Waders Strategy by Natural England which the LPA's have reviewed and are in the process of submitting feedback is due to be published imminently. The main changes from the old strategy is the complete removal of the term 'uncertain'. Notwithstanding this, the overgrown nature of the habitats on site makes the site unsuitable for BG&Ws. BG&Ws rely on the short grass (e.g. amenity grassland or grazed fields) and arable fields growing winter cereals.*

The statement from third party emails "Natural England cannot be expected to comment with any accuracy on fundamentally flawed or outdated information which can be further proven to be invalid and unfair." Is incorrect. Natural England do not necessary rely on the submitted ecology reports. They are the governing body in developing mitigation strategies in relation to BG&Ws and therefore have access to their own most up to date data. They are the consultee which are expected to comment on designated sites and the issues of BG&Ws. It is evident from the correspondence received from Natural England that they had not raised any concerns in relation to site's suitability or survey requirement, which HCC supports. Natural England has welcomed the measures such as creation of water scrapes, areas or open grassland and limited public accessibility in the "Ecology Mitigation Area" which is likely to increase the suitability for the site for BG&Ws.

- 2. Badgers – The inclusion of a mesh wire is necessary to protect the "Ecology Mitigation Area" from dog walkers and has been agreed with Natural England. This is to encourage BG&Ws to the area. This will not fragment badger habitat as badgers are capable of digging under the fencing. Furthermore, where necessary badger access could comprise gaps at the base of the mesh wire which are approx. 220mm wide by 360mm high. As mentioned before on a number of occasions, it is common and acceptable practice for LPAs to stipulate a condition whereby on sites where badgers are present, a pre-construction badger check will be carried out to ensure no new setts have been created. This takes into account the mobile nature of the badgers and the risk of the badgers and the risk of missing setts during the original surveys.*

The third party concerns and discussion between them and officers is documented and careful consideration has been given to these issues. In taking account of these issues, it is necessary overall to consider whether the issues raised and level of concern fundamentally alter the officer recommendation in this case. Officer advice is that the Ecology officer and Tree officer are satisfied that the development could proceed with appropriate mitigation and on this basis, there would not be a suitable reason to withhold consent on ecology or arboricultural grounds.

An additional late representation has been received – the points raised are covered in the third party representations set out within the officer report.

As there was no proposer or seconder for the officer recommendation for permission a motion was proposed and seconded to refuse planning permission and was voted on and CARRIED.
(Voting: 9 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal:

The development would be contrary to Policies CS5, CS17, CS18 & CS20 of the Adopted Fareham Borough Core Strategy 2011, Policies DSP13, DSP15 and DSP40 of the adopted Local Plan Part 2: Development Sites and Policies Plan and the Council's adopted Design Guidance (excluding Welborne) Supplementary Planning Document;

And is unacceptable in that:

- (a) Moraunt Drive is inadequate as a means of access to serve the proposed number of dwellings;
- (b) The erection of 2 storey houses adjoining bungalows in Seafield Road would result in a poor transaction of the built form which would be harmful to the character of the area;
- (c) The Council is not satisfied with the proposed future management and maintenance arrangements for the southern part of the site and is not in turn satisfied that all relevant ecological interests would be fully safeguarded;
- (d) In the absence of a legal agreement to secure such, the proposal would fail to provide satisfactory mitigation of the 'in combination' effects that the proposed increase in residential units on the site would cause through increased recreational disturbance on the Solent Coastal Special Protection Areas;
- (e) In the absence of a legal agreement to secure the provision of open space, the ecological enhancement area and associated management and maintenance, the recreational needs of residents and ecological enhancement of the proposed development would not be met;
- (f) In the absence of a legal agreement to secure provision of a financial contribution towards education, the educational needs of residents of the proposed development would not be met; and
- (g) Had it not been for the overriding reasons for refusal the Council would have sought to secure on-site affordable housing provision at a level compliant with the adopted local plan.

(7) P/17/1451/OA - LAND WEST OF OLD STREET STUBBINGTON

The Committee received the deputations referred to in Minute 5 above.

At the invitation of the Chairman, Councillor Mrs K Mandry addressed the Committee on this item.

(Councillor Davies was not present for this item and therefore took no part in the debate or decision on this item)

The Committee's attention was drawn to the Update Report which contained the following information:-

COMMENTS FROM HAMPSHIRE COUNTY COUNCIL – COUNTRYSIDE SERVICES

Revised comments from Hampshire County council Countryside Service have been received as follows:

“[It has been indicated that FBC Officers consider] that only the first of our five below conditions would be necessary for the development to be acceptable in planning terms.

- 1. The buffer to be designed in consultation with HCC, with further exploration of its long-term management options, with HCC having first refusal on its ownership. Should HCC take on ownership/management of the buffer we would expect a commuted sum covering an in-perpetuity period (80 years), or the provision of a suitable annual contribution from the site's management company.*
- 2. A develop contribution towards providing a significantly biodiversity gain within Titchfield Haven Nature Reserve. We will be able to provide further details of this contribution in due course, but we would expect it cover an in-perpetuity period (80 years).*
- 3. A development contribution towards enhancing access provision in the local area, to draw residents away from sensitive areas. We will be able to provide further details of this contribution in due course.*
- 4. The provision of a pedestrian crossing across Marsh Lane to create a more attractive on-site path, with an appropriate gate solution to prevent unauthorised access onto the reserve.*
- 5. The applicant engages the future residents in the sensitivities of the site's location, including through the provision of a welcome pack (to include an annual membership to the reserve), funding for staff time to liaise with a engage new residents, and a developer contribution towards replacing one of the hides on the reserve.*

We would expect any development at this location – adjacent to a National Nature Reserve – to provide a net gain in biodiversity to the reserve. Indeed this appears to be the approach taken by the applicant, supported by Natural England. In proposing the green space to the west to be an 'extension' to the NNR. As it stands however, we do not consider that the proposed extension could effectively form part of the NNR which we manage, and therefore would only perform a buffer role. The proposal would also reduce the size of the existing buffer, so would therefore need to be of sufficient quality to mitigate for this. Our conditions aimed to ensure that this quality be achieved, alongside a number of other conditions which would help minimise any adverse impacts upon the NNR that 150 dwellings could generate, as well as delivering a significant net gain in biodiversity at the NNR.

In addition, we requested that the applicant provide a further assessment regarding the potential impact of the development upon the NNR, to help us better develop any suitable mitigation. The submitted 'Assessment of Likely Significant Effects' however considers the impacts upon the SPA, and not the NNR directly (paragraph 5.1).

Due to this lack of information, and without all of our prerequisite conditions being taken forward, we would like to make it clear that we maintain our objection to this proposal."

Officers have considered these comments against the limitations set out at Regulation 122 of The Community Infrastructure Levy Regulations 2010 and, with the exception of details of the long-term management of the nature reserve buffer/extension and associated costs, do not consider the suggested contributions can be justified in this instance. The advice set out in the Officer report therefore remains the same with regards these issues.

COMMENTS FROM HAMPSHIRE COUNTY COUNCIL – CHILDREN'S SERVICES

Hampshire County Council Children's Services have commented on the application as follows:

"The proposed development lies within the catchment area of Crofton Hammond Infant and Junior Schools. These schools are full as are the other primary phase schools in this area. As such the development will create additional pressure for primary school places.

In line with HCC's Children's Services Developers' Contributions Policy the development should contribute to provision of infrastructure at local schools due to the additional pressure that will be placed on school places locally. Further investigation is necessary to identify what provision should be made so no details can be provided at this stage.

The pupil yield is likely to be 48 primary age pupils based on 160 dwellings of two beds or more. In line with the policy a contribution of £14,539 per pupil place should be made. This totals £697,872. This amount should be able to be used flexibly to respond to the proposed strategy for delivering any additional facilities that may be required or to assist with home to school transport costs.

Even when there is apparently sufficient capacity to cater for all, or part, of the additional demand, there may still be a need for additional facilities at a school. The reason for this is that the method of assessing capacity does not take full account of the need for schools to have dedicated space for specialist facilities, such as ICT (Information and Communications Technology). Also, the inclusion of children with special educational needs in mainstream schools means that schools need spaces which can be used for individual or small group teaching, which is unlikely to have been provided in the original room allocations. In other words, schools which have theoretical spare capacity will be using those spaces for legitimate educational uses, which will need to be rehoused before those teaching spaces can be brought back into use for general teaching purposes. There may also be factors, such as an undersized

hall, which would mean that it would be difficult to meet present day educational requirements if the school was full to its assessed capacity. These can be referred to as “suitability” issues.”

Officers note that the comments refer to the number of dwellings proposed as being 160 as opposed to the revised figure of 150 units for which outline permission is now sought. Notwithstanding, the requirement is for a financial contribution from the applicant towards education provision. Had the application been considered acceptable in all other regards Officers would have sought to agree this contribution with the applicant and it being secured through an appropriately worded Section 106 legal agreement. In the absence however of the means to secure such, the lack of a financial contribution towards education provision if considered by Officers to constitute an additional reason for refusal.”

The Officer recommendation is therefore amended to include an additional reason for refusal as follows:

(m) in the absence of a legal agreement to secure such, the proposal would fail to provide a financial contribution towards education provision.

Upon being proposed and seconded the officer recommendation to refuse planning permission was voted on and CARRIED.
(Voting: 8 in favour; 0 against)

RESOLVED that PLANNING PERMISSION was REFUSED.

Reasons for Refusal

The development would be contrary to Policies CS4, CS5, CS14, CS16, CS17, CS18, CS20, CS21 and CS22 of the Adopted Fareham Borough Core Strategy 2011 and Policies DSP6, DSP13, DSP14 and DSP15 of the adopted Local Plan Part 2: Development Sites and Policies Plan;

And, Paragraphs 32 and 109 of the National Planning Policy Framework;

and is unacceptable in that:

- (a) the application site lies outside the defined urban settlement boundary on land which is considered to form part of a ‘valued landscape’. As a result the proposed development would result in a range of long term major and moderate adverse landscape and visual effects, harmful to the landscape character, appearance and function of the countryside and failing to respect or respond positively to the key characteristics of the surrounding area. In addition to the proposed development would adversely affect the integrity of the strategic gap and the physical and visual separation of settlements;
- (b) the quantum of development proposed would result in a cramped layout and would not deliver a housing scheme of high quality design which respects and responds positively to the key characteristics of the area;

- (c) by virtue of the inadequate access arrangements from Old Street into the northern section of the application site, the development would be harmful to the safety of highway users;
- (d) by virtue of the insufficient provision of, or support for; sustainable transport options, the development would result in a material increase in vehicle movements to and from the site which would have a severe impact on the safety and operation of the local highway network;
- (e) the development would result in a material increase in vehicle movements to and from the site which cannot be accommodated adequately on, and would have a severe impact on the safety and operation of, the existing local highway network;
- (f) had it not been for the overriding reasons for refusal the Council would have sought details of the SuDS strategy including the mechanism for securing its long-term maintenance;
- (g) had it not been for the overriding reasons for refusal the Council would have sought to secure the on-site provision of affordable housing at a level in accordance with the requirements of the local plan;
- (h) had it not been for the overriding reasons for refusal the Council would have sought ecological mitigation, compensation and enhancement measures to ensure that all protected species are taken into account during and after construction. These would include alternative provision for habitats, including networks and connectivity and future management and maintenance arrangements;
- (i) in the absence of a legal agreement to secure such, the proposal fails to provide satisfactory details of the design, long term management and ownership and associated costs of the proposed extension to the nature reserve. As a result the proposal fails to provide adequate mitigation, compensation and enhancement measures in relation to the effects of the development on qualifying features of the Solent and Southampton Water Special Protection Area (SPA) and adjacent Site of Special Scientific Interest (SSSI);
- (j) in the absence of a legal agreement to secure such, the proposal would fail to provide satisfactory mitigation of the 'in combination' effects that the proposed increase in residential units in the site would cause through increased recreational disturbance on the Solent Coastal Special Protection Areas;
- (k) in the absence of a legal agreement securing provision of open space and facilities and their associated management and maintenance, the recreational needs of residents of the proposed development would not be met;
- (l) in the absence of a legal agreement to secure the submission and implementation of a full Travel Plan, payment of the Travel Plan approval and monitoring fees and provision of a surety mechanism to ensure implementation of the Travel Plan, the proposed development would not

make the necessary provision to ensure measures are in place to assist in reducing the dependency on the use of the private motorcar;

- (m) in the absence of a legal agreement to secure such, the proposal would fail to provide a financial contribution towards education provision.

Notes for Information

Had it not been for the overriding reasons for refusal to the proposal, the Local Planning authority would have sought to address point f) above through the imposition of a suitably worded planning condition and points g) – m) above by inviting the applicant to enter into a legal agreement with Fareham Borough Council under Section 106 of the Town & Country Planning Act 1990.

(8) P/18/0059/FP - 39 KNIGHTS BANK ROAD FAREHAM PO14 3HX

The Committee received the deputation referred to in Minute 5 above.

(Councillor Davies was not present at the meeting for this item and took no part in the debate or decision)

Upon being proposed and seconded the officer recommendation to refuse planning permission was voted on and CARRIED.
(Voting: 8 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

The proposed development is contrary to Policy CS17 of the adopted Fareham Borough Core Strategy and Policy DSP15 of the Fareham Borough Local Plan Part 2: Development Sites Policy and the Fareham Borough Design Guidance SPD and is unacceptable in that:

- i) the proposal would result in a cramped and unsympathetic form of development which would fail to respond positively to and be respectful of the key characteristics of the area including scale, form and spaciousness;
- ii) on the basis of the information provided the local planning authority are not satisfied that the protected Monterey Pine tree on the site frontage would not be harmed during the construction process;
- iii) in the absence of a financial contribution or a legal agreement to secure such, the proposal would fail to provide satisfactory mitigation of the 'in combination' effects that the proposed net increase in residential units on the site would cause through increased recreational disturbance on the Solent Coastal Special Protection Areas.

Notes for Information

The decision relates to the following plans and documents;

- i) Location Plan drwg No. L01
- ii) Site Layout drwg No.01 Rev A
- iii) Street Elevation – drwg No.1471 A-02
- iv) Proposed Floor Plans – drwg No. 1471 A-03
- v) Proposed Elevations – drwg No. 1471 A-04
- vi) Preliminary Ecological Appraisal (ecosa Jan 2018)
- vii) Tree Survey, Arb Impact Assessment & Tree Method Statement (N J Trowell Nov 2017)

(9) Planning Appeals

The Committee noted the information in the report.

(10) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

8. INFORMATION REQUIREMENTS FOR VALIDATION

The Committee considered a report by the Director of Planning and Regulation regarding the information requirements for validation of planning applications.

The Committee requested that the following additions be made to the Council's Local Information Requirements:

- That a consultation response be sought from the Clinical Commissioning Group (CCG) on relevant applications; and
- To have a great community involvement and for more detail of how this can be achieved to be provided to Members when this report comes back to the Committee at a future date, following the public consultation.

RESOLVED that, subject to the amendments listed above, the proposed changes to the Fareham Borough Council's Local Information Requirements are agreed for public consultation.

(The meeting started at 2.30 pm
and ended at 8.01 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Tuesday, 27 March 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs P M Bryant (Chairman)

Councillor Ms S Pankhurst (Vice-Chairman)

Councillors: Mrs S M Bayford, Miss S M Bell, F Birkett, T M Cartwright, MBE,
Mrs T L Ellis, J S Forrest, Mrs C Heneghan, L Keeble,
A Mandry, Mrs K Mandry, R H Price, JP and K D Evans
(deputising for M J Ford, JP)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor M J Ford, JP.

2. MINUTES

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 23 January 2018 be confirmed and signed as a true record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. UPDATE ON FAREHAM AND GOSPORT ENVIRONMENTAL HEALTH PARTNERSHIP

The Committee received a presentation by the Head of Environmental Health which provided Members with an update on the Fareham and Gosport Environmental Health Partnership. A copy of the presentation is attached to these minutes for information.

The presentation gave details of the membership and management of the Panel, the scope of its service, an overview of progress to date, key financial information and an update on service delivery performance. A summary of current issues was also provided which covered the need for the Partnership Agreement to be updated, changes to legislation relating to Houses in multiple occupancy, planned changes to the food regulation system and a brief update on Air Quality. This included confirmation that grant funding of £150,000 has been awarded this week to fund a taxi replacement incentive scheme across Fareham and Gosport that will help the Council to reduce the number of older, diesel cars on the roads. The Head of Environmental Health advised Members that a report will be brought to the Committee in June to provide further information about the incentive scheme.

The Committee was also advised that there are a small number of loopholes in the Taxi Licensing Policy that need to be addressed. These will be presented to the Committee for consideration at the next meeting.

The Head of Environmental Health was thanked for providing his presentation to the Committee.

7. ONLINE GAMBLING REPORT

The Committee considered a report by the Head of Environmental Health which provided information in respect of online gambling.

The Head of Environmental Health highlighted the extensive scope of online gambling regulation which demonstrates the tight control that the Gambling Commission has on the Gambling Industry.

The Head of Environmental Health was thanked for providing a very comprehensive and informative report.

RESOLVED that the Committee notes the content of the report.

8. FINAL REVIEW OF WORK PROGRAMME 2017/18 AND DRAFT WORK PROGRAMME 2018/19

The Committee considered a report by the Head of Environmental Health which gives a final review of the Committee's 2017/18 Work Programme and proposes a draft Work Programme for 2018/19.

The Head of Environmental Health advised that, as outlined in item 6, additional reports regarding the Taxi Replacement Incentive Scheme and Updates to Licensing Conditions will be added to the 2018/19 Work Programme for the meeting scheduled to take place in June.

Having reviewed the Work Programme for the current year 2017/18, as attached as Appendix A to the report it was RESOLVED that:

- (a) reports entitled 'Taxi Replacement Incentive Scheme' and 'Licensing Conditions Update' be added to the June meeting of the 2018/19 Work Programme;
- (b) subject to (a) above, the Committee approves the proposed Work Programme for 2018/19, as attached as Appendix C to the report; and
- (c) the proposed Work Programme for 2018/19 be submitted to Council for endorsement.

(The meeting started at 6.00 pm
and ended at 6.40 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Audit and Governance Committee (to be confirmed at the next meeting)

Date: Monday, 12 March 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor J E Butts (Chairman)

Councillors: Miss T G Harper, Mrs C Heneghan, Mrs K Mandry, S D Martin,
S Cunningham and Mrs T L Ellis (deputising for P Davies)

**Also
Present:**



1. APOLOGIES

Apologies of absence were received from Councillor P J Davies and Councillor Mrs M Brady.

2. MINUTES

RESOLVED that the Minutes of the Audit and Governance Committee meeting held on the 27 November 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcement –

RIPA Inspection

Members will be aware that the Council can use investigatory powers under the Regulation of Investigatory Powers Act (RIPA). These include surveillance and the use of communications data.

I mentioned at the last meeting that the body now responsible for the inspections (The Investigatory Powers Commissioner's Office (IPCO) had issued the Council with a questionnaire to complete about the way the Council currently manages its use of investigatory powers.

Following their review of the questionnaire we were chosen for inspection which took place on the 27 February. We understand that this was because: a) we are one of the few district Councils who use the powers; and b) have had positive inspection reports in the past and the inspector wanted to see how we did it. The feedback received at the close of this inspection was again positive and we expect a good report in a few weeks.

Appointment of External Auditors for the Certification work

Members will be aware that Ernst and Young have been appointed as our external auditors for the audit of the accounts from 2018/19.

You will also recall that we need to make a separate appointment for the certification work which we expected to do at the end of February.

However, there has been a delay waiting for the Department of Work and Pensions to publish the revised Housing Benefit (Subsidy) Assurance arrangements (HBAP) that can be used to assess potential external audit applications. Once they publish the HBAP arrangements they will also notify all local authorities of a new deadline for the appointment of a reporting accountant, which is likely to be June 2018.

Update on framework agreements (housing contracts)

Members may recall that following the Head of Audit's Annual Report in July 2017, the Committee asked to receive an update on the action being taken to put together the framework agreements for spend with contractors and

suppliers used by Housing, Property and Building Services, which now is breaching FBC Contract Procedure Rules. An update on this will be provided to Members of the Committee by the Director of Fareham Housing before the next meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

In accordance with Standing Orders and the Council's Code of Conduct, Councillor S D Martin declared a non-pecuniary interest for Minute item 6 – External Audit Annual Certification Report, as his company has business dealings with Ernst & Young.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. EXTERNAL AUDIT ANNUAL CERTIFICATION REPORT

The Committee considered a report from the Director of Finance and Resources on the external auditor's certification work carried out for 2016/17.

RESOLVED that the Committee: -

(a) accepts the findings of the Annual Certification Report 2016/17 submitted by the Council's external auditors; and

(b) commented on the findings as appropriate.

7. EXTERNAL AUDIT ANNUAL PLAN AND FEE

The Committee considered a report from the Director of Finance and Resources on the External Auditor's Annual Plan and Fee.

This item was led by Kevin Suter, Partner in Charge at Ernst & Young who has now taken over from Helen Thompson as lead for the Council's external audit.

RESOLVED that the Committee: -

(a) approves the 2017/18 Audit Plan, attached at appendix A to the report; and

(b) approves the fees proposed for the External Audit 2017/18 (paid in 2018/19).

8. TREASURY MANAGEMENT POLICY AND STRATEGY

The Committee received a report by the Director of Finance and Resources on the Treasury Management Policy and Strategy.

RESOLVED that the Committee notes the contents of the report.

9. RISK MANAGEMENT MONITORING REPORT

The Committee considered the latest Risk Management Monitoring Report from the Director of Finance and Resources as proof that the Council's Risk Management Policy is effective.

The Chairman suggested that future reports could also highlight risks that are now considered to have reduced in probability or impact. Officers agreed to include examples as part of the monitoring reports.

RESOLVED that the Committee notes the report as a source of evidence that the Risk Management Policy is operating in practice.

10. CONSTITUTION UPDATES

The Committee considered a report by the Monitoring Officer on the ongoing work to update and review the Council's Constitution.

Members expressed their thanks for the work that has been done to revamp the Constitution webpages, which will help significantly with navigating through the Constitution document online.

RESOLVED that the Committee: -

(a) notes the contents of the report; and

(b) approves the addition of an annual report to the Committee's work programme – Review of the Constitution.

11. REVIEW OF CONTRACT PROCEDURE RULES AND FINANCIAL REGULATION 15 - CONTRACTS AND PROCUREMENT PROCEDURES

The Committee considered a report from the Head of Finance and Audit and the Head of Democratic Services on an update on the review of the Contract Procedure Rules and Financial Regulation 15 – Contract and Procurement Procedures.

The Committee discussed the expected timetable to finalise the new rules which incorporate the draft principals developed following a Vanguard review last year. It was agreed that the Chairman will be informed by officers of any potential delays to the proposed production and implementation of the updated Contract Procedure Rules.

RESOLVED that the Committee: -

(a) agrees that any delays to producing and implementing the updated Contract Procedure Rules be notified to the Chairman;

(b) notes the update on the review of the Contract Procedure Rules currently underway; and

(c) agrees that the approach to amending the Contract Procedure Rules is appropriate.

12. INTERNAL AUDIT ANNUAL PLAN

The Committee considered a report by the Head of Finance and Audit on the Internal Audit Annual Plan for 2018/19.

RESOLVED that the Committee approves the draft plan for 2018/19 as attached at Appendix A to the report.

13. QUARTERLY AUDIT REPORT

The Committee considered a report by the Head of Finance and Audit on the progress and findings arising from the latest internal audit work.

RESOLVED that the Committee notes the progress and findings arising from internal audit work.

14. ANNUAL AUDIT AND GOVERNANCE COMMITTEE REPORT, WORK PROGRAMME AND TRAINING PLAN

The Committee considered a report by the Head of Finance and Audit which summarises the work carried out by the Audit and Governance Committee during the current year 2017/18 and proposes the programme for 2018/19.

As agreed at item 10 - Constitution Updates, an item - Review of the Constitution will be added to the work programme as an annual report.

RESOLVED that the Committee: -

(a) notes the contents of the report; and

(b) with the addition of item – Review of the Constitution being added, submits the work programme for 2018/19, as shown in Appendix A, to Council for endorsement.

(The meeting started at 6.04 pm
and ended at 7.24 pm).

FAREHAM

BOROUGH COUNCIL

Report to Council

26 April 2018

Subject: **COMMITTEE WORK PROGRAMMES 2018/19**

Report of: **Head of Democratic Services**

SUMMARY

This report sets out the proposed Work Programmes for the Council's Committee Meetings for 2018/19.

RECOMMENDATION

It is recommended that the Council receives and endorses the proposed Work Programmes for all the Committee meetings scheduled for the next municipal year, as set out in Appendix A.

INTRODUCTION

1. Each Committee, at its March meeting, prepares and agrees a programme of work for the following municipal year.
2. Previously these work programmes would have been appended to the minutes of each March Committee meeting for the Council to review and endorse at its April meeting.
3. Amendments to the Committee procedure now mean that all Policy Development and Review Panel minutes are presented to the Scrutiny Board for noting, and not Council.
4. It is still the responsibility of the Council to endorse all Committee work programmes for the new municipal year, and these have been incorporated into one report, as set out in Appendix A, for the Council to review and endorse.

RISK ASSESSMENT

5. There are no significant risk considerations in relation to this report.

CONCLUSION

6. The Council is asked to receive and endorse the proposed Work Programmes for all Committee meetings for the next municipal year, as set out in Appendix A.

Appendix A: Committee Work Programmes 2018/19

Background Papers: None

Reference Papers: None

Contact: For further information please contact Leigh Usher (Ext: 4553)

WORK PROGRAMME FOR 2018/19

Committee Function and Report Subject		Frequency	Last Covered	July 2018	September 2018	November 2018	March 2019
COMMITTEE WORKING ARRANGEMENTS							
Review of Work Programme and training plan		Quarterly	2017-18	YES	YES	YES	YES and Annual Report
Review of the Functions of the Committee		3 yearly	2016-17				
Review of the Constitution		As needed	2017-18				
ETHICAL FRAMEWORK AND STANDARDS							
Standards of Conduct	Review of Code of Conduct for Members	As needed	2015-16				
	Review of member / officer protocol	As needed	2008-09				
	Overview of Complaints against the Council	Annual	2017-18		YES		
Member Training and Development	Review of Members Training and Development Programme	As needed	2015-16				
GOVERNANCE FRAMEWORK							
Framework	Local Code of Corporate Governance	As needed	2016-17				
	Annual Governance Statement	Annual	2017-18	YES			
Key Policy	Review of Financial Regulations	3 yearly	2017-18		YES		
	Review of Contract Procedure Rules	3 yearly	2017-18		YES		
	Treasury Management Policy and Strategy	Annual	2017-18			YES	YES- Policy and indicators
Risk Management	Policy	As needed	2016-17				
	Risk Management Monitoring Reports	6 monthly	2017-18		YES	YES	
	Business Continuity	3 yearly	2014-15			YES	
	Specific Risk Management topics	As needed	None				
Counter Fraud	Counter Fraud Policy and Strategy	3 yearly	2016-17				
	Anti-Bribery Policy	As needed	2011-12				
	Sanctions and Redress Policy	As needed	2016-17				
	Counter Fraud Progress	Annually	2016-17	YES			

Committee Function and Report Subject	Frequency	Last Covered	July 2018	September 2018	November 2018	March 2019
INTERNAL AUDIT ASSURANCE						
Internal Audit Strategy	3 yearly	2014-15				YES
Internal Audit Annual Plan	Annual	2017-18				YES
Quarterly Audit Reports	Quarterly	2017-18	YES	YES	YES	YES
Head of Audit's Annual Opinion	Annual	2017-18	YES			
EXTERNAL ASSURANCE						
Update on Arrangements for Appointment of External Auditors	As needed	2017-18				
Annual Plan and Fee	Annual	2017-18				YES
Annual Audit Letter	Annual	2017-18			YES	
Annual Certification Report	Annual	2017-18				YES
Specific reports from inspection agencies	As needed	2014-15 (RIPA)	YES			
STATEMENT OF ACCOUNTS						
Statement of Accounts	Annual	2017-18	YES			
External Audit – Audit Results Report	Annual	2017-18	YES			
OTHER						
Updates on legal issues	As needed	2017-18				
Issues referred from the Chief Executive Officer, Directors and Other Council Bodies	As needed	None				
Number of Items			8	6	6	7

**HEALTH AND PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL –
PROPOSED WORK PROGRAMME FOR 2018/19**

Date	Subject		
29 May 2018	Introduction to Portfolio Services		
	Police Crime Panel Update		
	Health Update		
	Review of Work Programme 2018/19		
10 July 2018	Police Crime Panel Update		
	Health Update		
	Annual Update on Fareham & Gosport Environmental Health Partnership		
	Review of Work Programme 2018/19		
11 September 2018	Police Crime Panel Update		
	Health Update		
	Annual Report on Fareham Parking Enforcement Service		
	Review of Work Programme 2018/19		
13 November 2018	Police Crime Panel Update		
	Health Update		
	Annual Update on Health and Safety Performance		
	Review of Work Programme 2018/19		
22 January 2019	Police Crime Panel Update		
	Health Update		
	Annual Update on Fareham Air Quality Issues		
	Preliminary review of Work Programme for 2018/19 and preliminary draft Work Programme for 2019/20		
05 March 2019	Police Crime Panel		
	Health Update		
	Annual Update on Fareham Community Safety Partnership		
	Final Review of Work Programme for 2018/19 and draft Work Programme for 2019/2020		

Unallocated Items:

Presentation by the Chief Inspector, Hampshire Police

Presentation by the Hampshire Police Crime Commissioner

Presentation by the Fareham and Gosport Clinical Commissioning Group

HOUSING POLICY DEVELOPMENT AND REVIEW PANEL – PROPOSED WORK PROGRAMME FOR 2018/19

Meeting dates for 2018/19	Subject
24 May 2018	Introduction to the Panel, achievements, priorities & challenges Annual Review of Discretionary Housing Payments Review of Work Programme 2018/19
19 July 2018	Council Housing Repairs and Maintenance Report Review of Work Programme 2018/19
20 September 2018	Tenancy Management Report Empty Properties Report Review of Work Programme 2018/19
15 November 2018	Update on Homelessness Update on Fire Issues and Precautions Review of Work Programme 2018/19
24 January 2019	Review of Farelets Council Housing Repairs and Maintenance Report Preliminary review of Work Programme for 2018/19 and preliminary draft Work Programme for 2019/20
19 March 2019	Tenancy Management Report Final Review of Work Programme for 2018/19 and draft Work Programme for 2019/2020

Unallocated Items

New Allocations Policy (draft)

New Allocations Policy – Consultation results

New Homelessness & Housing Options Strategy (draft)

**LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL -
PROPOSED WORK PROGRAMME FOR 2018/19**

Meeting dates for 2018/19	
06 June 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Overview of the Leisure and Community Portfolio • Citizen Advice Fareham Presentation
25 July 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Ferneham Hall • Cams Alders Vision Update • Titchfield Country Park Update
05 September 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Members Tour – Leisure and Community Facilities • One Community Presentation • Community Grants Update
07 November 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Solent Relate Annual Presentation • Shopmobility Presentation • Leisure Events Update
23 January 2019	<ul style="list-style-type: none"> • Preliminary overall review of Work Programme for 2017/18 and draft 2018/19. • Y-Services Review Presentation
06 March 2019	<ul style="list-style-type: none"> • Final review of Work Programme for 2017/18 and draft 2018/19. • Leisure Centres Performance Review Presentation • Hampshire Cultural Trust Review Presentation
Unallocated items	<ul style="list-style-type: none"> • Holly Hill Catering Facilities • Festive Lights

**LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME
2018/19**

DATE	SUBJECT	TRAINING SESSION/WORKSHOP
19 JUNE 2018	Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee Review of Work Programme 2018/19 Taxis and Wheelchair Accessibility Report	
31 JULY 2018	Review of Work Programme 2018/19	
18 SEPTEMBER 2018	Setting of Taxi Tariff Review of Work Programme 2018/19 Actual Revenue Expenditure 2017/18	
27 NOVEMBER 2018	Review of Work Programme 2018/19 Police Licensing Officer Update	
29 JANUARY 2019	Preliminary Review of Work Programme 2018/19 and Draft Work Programme 2019/20 Spending Plans 2019/20 Fees and Charges 2019/20	
26 MARCH 2019	Update on Fareham & Gosport Environmental Health Partnership – Presentation Final Review of Work Programme 2018/19 and Draft Work Programme 2019/20	

**PROPOSED PLANNING AND DEVELOPMENT POLICY DEVELOPMENT AND
REVIEW PANEL - WORK PROGRAMME 2018/19**

MEETING DATES FOR 2018/19	ITEMS
15 May 2018	<ul style="list-style-type: none"> • Introduction to Portfolio Services • Review of the Work Programme 2018/19
17 July 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2018/19
04 September 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2018/19
06 November 2018	<ul style="list-style-type: none"> • Presentation: Performance Review - Building Control Partnership • Review of the Work Programme 2018/19
15 January 2019	<ul style="list-style-type: none"> • Presentation: Performance Review - Coastal Management Partnership • Preliminary Review of the Work Programme 2017/18 and Draft Work Programme 2018/19
12 March 2019	<ul style="list-style-type: none"> • Authority Monitoring Report • Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19
Unallocated Items: -	

SCRUTINY BOARD – DRAFT WORK PROGRAMME 2018/19

DATE	SCRUTINY BOARD ITEM
17 May 2018	<p>Review of Work Programme 2018/19</p> <p>Presentation by, and Questioning of Hampshire Fire and Rescue Service</p> <p>Petition Complaint Review</p> <p>Receive Minutes of Meetings of Policy Development and Review Panels</p>
28 June 2018	<p>Review of Work Programme 2018/19</p> <p>Presentation by, and questioning of, the Executive Member for Housing</p> <p>Receive Minutes of Meetings of Policy Development and Review Panels</p>
13 September 2018	<p>Review of Work Programme 2018/19</p> <p>Receive Minutes of Meetings of Policy Development and Review Panels</p>
22 November 2018	<p>Review of Work Programme 2018/19</p> <p>Presentation by, and questioning of, an Executive Member for Leisure and Community</p> <p>Vanguard Update</p> <p>Receive Minutes of Meetings of Policy Development and Review Panels</p>
19 January 2019	<p>Preliminary Review of Work Programme 2018/19 and Draft Work Programme 2019/20</p> <p>Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2019/20</p> <p>Housing Revenue Account Budget and Capital Plans 2019/20</p> <p>Receive Minutes of Meetings of Policy Development and Review Panels</p>
21 March 2019	<p>Final Review of Work Programme 2018/19 and Draft Work Programme 2019/20</p> <p>Presentation by, and questioning of, an Executive Member for Planning and Development</p> <p>Receive Minutes of Meetings of Policy Development and Review Panels</p>

Items to be assigned:

Presentation by and Questioning of, Vivid Housing Association

Presentation by, and Questioning of, Y Services

Portchester Crematorium

**STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL
PROPOSED WORK PROGRAMME FOR 2018/19**

MEETING DATES FOR 2017/18	ITEMS
7 June 2018	<ul style="list-style-type: none"> • Review of Work Programme 2018/19 • Presentation on Streetscene Services and Key Achievements
12 July 2018	<ul style="list-style-type: none"> • Review of Work Programme 2018/19 • Members Tour – to visit Streetscene Services in the Borough during the day prior to the evening meeting • Discussion on Issues Emerging from Members Tour • Review of Recycling
6 September 2018	<ul style="list-style-type: none"> • Review of Work Programme 2018/19 • Review of Trade Waste Service • Review of Textiles Recycling
1 November 2018	<ul style="list-style-type: none"> • Review of Work Programme 2018/19 • Review of Grounds Maintenance • Review of Public Toilets
25 January 2019	<ul style="list-style-type: none"> • Preliminary Review of Work Programme 2018/19 and Draft Work Programme 2019/20 • Review of Street Cleansing • Countryside Ranger Presentation
14 March 2019	<ul style="list-style-type: none"> • Final Review of Work Programme 2018/19 and Draft Work Programme 2019/20 • Review of Bus Shelter Contract

Unallocated Item:

- Vanguard Update – Refuse and Recycling

